

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
FEBRUARY 27, 2024**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF FEBRUARY 13, 2024**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of February 13, 2024, as presented.

The following recommendations are being presented for the Board’s consideration from the Committee of the Whole Meeting of February 13, 2024:

7.1.1 Elementary and Secondary School Year Calendars 2024-2025

THAT the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2024-2025 school year, as presented.

7.1.2 Employee Hospitality Policy (201.14)

THAT the Niagara Catholic District School Board approve the Employee Hospitality Policy (201.14), as presented.

7.1.3 Attendance Area Review – Blessed Trinity Catholic Elementary and Secondary Family of Schools

THAT the Niagara Catholic District School Board approve Attendance Area Option B-2 for the Blessed Trinity Catholic Elementary and Secondary Family of Schools as the preferred boundary option. The updated boundaries will commence upon the

opening of the New Lincoln (Beamsville) Catholic Elementary School. The attendance boundaries will be revised to:

- **New Lincoln (Beamsville) CES:**
 - East: Commencing on the intersection of the centreline of Tufford Road and King St, north to Tufford Road and Lake Ontario.
 - North: Lake Ontario and Tufford Road, west to Mountainview Road.
 - West: Following Mountainview Road and Lake Ontario, south along Mountainview Road to the intersection of Mountainview Road and King Street.
 - South: Centreline of King Street between Mountainview Road (west) and Tufford Road (east).

- **Our Lady of Fatima CES (Grimsby):**
 - East: Commencing on Baker Road North (excluding) and its projection to the QEW to Kerman Avenue and its projection (excluding) to
 - South: Main Street
 - West: the Regional Municipality Boundary (Niagara and Hamilton - Wentworth) to
 - North: Lake Ontario to the point of commencement on Baker Road North

- **St Mark CES (Lincoln, Beamsville):**
 - East: Commencing on Tufford Road (centerline) to King Street to Cave Springs Road and its projection to
 - South: the Fly Road to Mud Street E
 - West: Mountain Road to Elm Tree Road E to Church Road to Ridge Road (including)
 - North: Ridge Road E to King Street

- **St Edward CES (Lincoln, Jordan Station):**
 - East: Commencing on the Fifteen Mile Creek to the QEW to Hwy 406 to First Street Louth (excluding) to
 - South: Pelham Road to the Town Boundary (Lincoln and Pelham and Lincoln and West Lincoln) to
 - West: the Town Boundary (Lincoln and West Lincoln) to Fly Road to Spiece Road to Cave Springs Road and its projection (excluding) to King Street (excluding) to Tufford Road (centerline) to
 - North: Lake Ontario to the point of commencement on the Fifteen Mile Creek
 - Note: Secondary School placement for St. Edward School - west of Fifteen Mile Creek and Victoria Avenue is Blessed Trinity Catholic Secondary School and east of the same line is Denis Morris Catholic High School

- **St Joseph CES (Grimsby):**
 - East: Commencing on Baker Road North to Central Avenue to Baker Road North and its projection (excluding) to Elm Tree Toad E west to Mountain Rd to Mud Street
 - South: Mud Street (Town Boundary - Grimsby and West Lincoln) to
 - West: the Regional Municipality Boundary (Niagara and Hamilton - Wentworth) to

- North: Main Street West to Kerman Avenue and its projection to the QEW to the point of commencement on Baker Road North
- **St Martin CES (West Lincoln, Smithville):**
 - East: Commencing on Moote Road (excluding) to Fifteen Road (excluding) to Rosedene Road (excluding) to Vaughan Road (excluding) to Regional Road 27 (excluding) to Baldwin Road and its projection (excluding) to
 - South: the Welland River to the Township Boundary (West Lincoln and Wainfleet) to the Regional Municipality Boundary (Niagara and Haldimand - Norfolk) to
 - West: the Regional Municipality Boundary (Niagara and Hamilton - Wentworth) to
 - North: the Township Boundary (West Lincoln and Grimsby and West Lincoln and Lincoln to the point of commencement on Moote Road
- **St. John CES (Lincoln, Beamsville):**
 - East: Commencing on Mountainview Road (centerline) to King Street
 - South: Ridge Road E to King Street
 - West: Baker Road and its projection to Central Avenue (excluding) to Baker Road North (excluding) to
 - North: Lake Ontario to the point of commencement on Tufford Road

THAT the Niagara Catholic District School Board approve the report detailing the boundary and legacy recommendations from the Attendance Area Review.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, FEBRUARY 13, 2024

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 13, 2024 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Burkholder.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Burkholder.

2. Roll Call

Vice-Chair Burkholder noted that Trustee Benoit and Trustee Huibers have been excused, and Trustee Bruzzese joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit				✓
Joseph Bruzzese		✓		
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers				✓
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			
Student Trustees				
Charlotte Johnstone	✓			
Emilio Geremia	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, **Domenic Massi**, **Joseph Zaroda**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

3. Approval of the Agenda

Moved by Trustee Joyner

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 13, 2024, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of January 16, 2024

Moved by Trustee Marino

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 16, 2024, as presented.

CARRIED

6. Consent Agenda Items

6.1 Elementary and Secondary School Year Calendars

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2024-2025 school year, as presented.

6.2 Staff Development Department Professional Development Opportunities

Presented for information.

6.3 Capital Projects Progress Report Update

Presented for information.

Moved by Trustee Di Lorenzo

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

C. GOVERNANCE POLICIES

1. Governance Policies for Recommendation to the Board

1.1. Employee Hospitality Policy (201.14)

Giancarlo Vetrone, Superintendent of Business & Financial Services, presented feedback received from the vetting process and highlighted recommended amendments to the Employee Hospitality Policy (201.14), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- Paragraph 6 – change to “*To be approved, all expenditures shall be appropriate and made available upon request through the Freedom and Information (FOI) process.*”

Moved by Trustee Joyner

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Hospitality Policy (201.14), as amended.

APPROVED

1.2. Student Transportation Policy (500.2)

Superintendent Vetrone, presented feedback received from the vetting process and highlighted recommended amendments to the Student Transportation Policy (500.2), following the vetting process.

Following discussion, the Committee of the Whole recommended the following:

Moved by Trustee Di Lorenzo

THAT the Committee of the Whole defer the Student Transportation Policy (500.2) to the March Committee of the Whole meeting.

APPROVED

2. Governance Policies Prior to Vetting

2.1. Elementary Standardized Dress – Safe Schools Policy (302.6.10)

Domenic Massi, Superintendent of Education, presented the Elementary Standardized Dress – Safe Schools Policy (302.6.10).

The Committee of the Whole suggested the following amendments:

- No amendment

The Committee of the Whole requested that the Elementary Standardized Dress – Safe Schools Policy (302.6.10), be vetted from February 14, 2024 to March 27, 2024 with a recommended deadline for presentation to the Committee of the Whole in April, for consideration to the Board in April.

2.2. Advocacy Expenditures Policy (100.9)

Superintendent Vetrone, presented the Advocacy Expenditures Policy (100.9).

The Committee of the Whole suggested the following amendments:

- No amendment

The Committee of the Whole requested that the Advocacy Expenditures Policy (100.9), be vetted from February 14, 2024 to March 27, 2024 with a recommended deadline for presentation to the Committee of the Whole in April, for consideration to the Board in April.

3. Governance Policy Review Schedule

Director Cipriano presented the Governance Policy Review Schedule and noted the Niagara Catholic Education Award of Distinction Policy (100.7) will be added to the March schedule.

D. COMMITTEE AND STAFF REPORTS

1. Attendance Area Review – Blessed Trinity Catholic Elementary & Secondary School Family of Schools

Clark Euale, Controller of Facilities Services provided background information on the attendance area review for Blessed Trinity Catholic Elementary and Secondary School Family of Schools, and introduced Alexandria Pasquini-Smith, Administrator of Planning and Properties.

Ms. Pasquini-Smith presented the Blessed Trinity Catholic Elementary and Secondary School Family of Schools Attendance Area Review report.

Moved by Trustee Di Lorenzo

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve Attendance Area Option B-2 for the Blessed Trinity Catholic Elementary and Secondary Family of Schools as the preferred boundary option. The updated boundaries will commence upon the opening of the New Lincoln (Beamsville) Catholic Elementary School. The attendance boundaries will be revised to:

- **New Lincoln (Beamsville) CES:**
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 - South: Ridge Road E to King Street
 - West: Baker Road and its projection to Central Avenue (excluding) to Baker Road North (excluding) to
 - North: Lake Ontario to the point of commencement on Tufford Road

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the report detailing the boundary and legacy recommendations from the Attendance Area Review.

CARRIED

2. Monthly Updates

2.1 Student Trustees' Update

Charlotte Johnstone, and Emilio Geremia, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

2.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Massi

- There are 40 participants registered for the 2024 Aspiring Leaders Program. The program is designed to meet the needs of all aspiring leaders.
- The Niagara Classic Invitational Elementary Basketball Tournament which included 32 teams in total between the boys' and girls' divisions made its return after an 8 year absence. The week-long tournament took place at various sites including St. Denis, St. Teresa of Calcutta, Canadian Martyrs and St. Ann and concluded with the championship games at Saint Francis. Congratulations to Mary Ward girls' team and St Alfred's boys' team for winning the championships.
- St. Vincent de Paul Catholic Elementary School shared a video showcasing the talents of two students. The morning announcement crew includes the two hosts. What's remarkable is that Rhys, a technology wizard, and Steven, who are typically reserved, are stepping into leadership roles. It's exciting to see them emerging as potential TSN/News anchors!

Superintendent Zaroda

- It was a championship weekend for both the junior and senior boys' basketball teams of Saint Francis Catholic Secondary School at the Ontario Catholic Basketball Tournament.

E. INFORMATION

1. Trustee Information

1.1 Julia's Hope Cup – February 17, 2024

Trustee Turner extended an invitation to the Julia's Hope Cup being held on February 17, 2024 at Chippawa Park in Welland.

Trustee Bruzzese extended an invitation to the 40 Days for Life being held at the Niagara Falls General Hospital on February 14, 2024.

1.2 OCSTA 2024 AGM Toonies for Tuition

Chair Di Lorenzo proposed that each Trustee contribute \$25.00 as a donation to provide a silent auction item for the 2024 OCSTA AGM in support of the Toonies for Tuition initiative.

Trustees were asked to provide the funds to Anna Pisano.

F. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Director Cipriano reminded Trustees of the Long Term Accommodation Plan Enrolment and Projection Workshop at 5:00 pm prior to the February 27th Board meeting.
- 1.2 Director Cipriano also noted that through the leadership of the Chair and Vice-Chair a Lenten Retreat is scheduled for Trustees and Senior Staff for March 20th at Holy Cross Catholic Secondary School - time to be confirmed.

G. BUSINESS IN CAMERA

H. REPORT ON THE IN-CAMERA SESSION

I. ADJOURNMENT

Moved by Trustee Joyner

THAT the February 13, 2024 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 7:58 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 13, 2024.**

Approved on **March 5, 2024.**

Rhianon Burkholder
Vice-Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
FEBRUARY 27, 2024**

PUBLIC SESSION

**TITLE: ELEMENTARY AND SECONDARY SCHOOL YEAR
CALENDARS: 2024-2025**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2024-2025 school year, as presented.

Prepared by: Domenic Massi, Superintendent of Education

Presented by: Domenic Massi, Superintendent of Education

Recommended by: Committee of the Whole

Date: February 27, 2024



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 13, 2024

ELEMENTARY AND SECONDARY SCHOOL YEAR CALENDARS: 2024-2025

BACKGROUND INFORMATION

The *Education Act, Regulation 304 - School Year Calendar, Professional Activity Days* outlines the requirements and timelines for preparing and submission of school year calendars to the Ministry of Education for approval.

For the 2024-2025 school year calendars, there are 195 possible school days between September 1, 2024 and June 30, 2025. Within this total, elementary and secondary schools must have a minimum of 194 school days, of which seven (7) days must be designated as professional activity days. Secondary schools may have a maximum of ten (10) instructional days set as examination days. The remaining school days shall be instructional days.

CONSULTATION PROCESS

The 2024-2025 School Year Calendar Committee met to discuss and review the draft calendar and the consultation process.

Members of the 2024-2025 School Year Calendar Committee are:

Domenic Massi	Superintendent (Chair)
Lee Ann Forsyth-Sells	Superintendent
Gino Pizzoferrato	Superintendent
Antonio Cardamone	Elementary Principal
Lou Stranges	Secondary Principal
Anthony Corapi	Coordinator of Staff Development
Anna Maxner	C.U.P.E. President
Jennifer McArthur	Niagara Elementary Unit OECTA
Joseph Sorrenti	Niagara Elementary Unit OECTA
John Piccoli	Niagara Secondary Unit OECTA
Carrie Vernelli	Niagara Catholic Parent Involvement Committee
Brenda Annen	Niagara Catholic Parent Involvement Committee
Monique Somma	S.E.A.C.

The consultation process provided the elementary and secondary draft calendars to all elementary and secondary Principals, Vice-Principals, Catholic School Council Chairs/Co-Chairs, the Niagara Catholic Parent Involvement Committee (NCPIC), the Special Education Advisory Committee (SEAC), OECTA Elementary and Secondary Presidents, CUPE President and staff for feedback by February 1, 2024.

Simultaneously, there has been on-going consultation with the co-terminus Board to achieve a similar school year calendar, where possible.

SUMMARY OF THE ATTACHED CALENDARS

Highlights of the Proposed School Year Calendars for 2024-2025.

Professional Activity Days

In accordance with the Education Act, Regulation 304 - School Year Calendar, the following seven (7) days have been identified as Professional Activity Days.

Elementary:

Friday, September 20, 2024
Friday, October 11, 2024
Friday, November 29, 2024
Friday, January 17, 2025
Friday, February 14, 2025
Friday, April 4, 2025
Friday, June 6, 2025

Secondary:

Friday, September 20, 2024
Friday, October 11, 2024
Friday, November 29, 2024
Friday, January 29, 2025
Friday, February 14, 2025
Friday, April 4, 2025
Friday, June 27, 2025

Secondary Examination Days

Semester 1 – Wednesday, January 22, 2025 to Tuesday, January 28, 2025
Semester 2 – Friday, June 20, 2025 to Tuesday, June 26, 2025

Board and Civic Holidays

Civic Holiday	Monday, August 5, 2024
Labour Day	Monday, September 2, 2024
Thanksgiving Day	Monday, October 14, 2024
Christmas Break	Monday, December 23, 2024 – Friday, January 3, 2025
Family Day	Monday, February 17, 2025
March Break	Monday, March 10 to Friday, March 14, 2025
Good Friday	Friday, April 18, 2025
Easter Monday	Monday, April 21, 2025
Victoria Day	Monday, May 19, 2025
Canada Day	Tuesday, July 1, 2025

To comply with the timelines outlined in *Regulation 304 - School Year Calendar*, school boards are required to submit Board approved **modified** school year calendars to the Ministry of Education by March 1, 2024 and Board approved **regular** school year calendars to the Ministry of Education by May 1, 2024.

Based on feedback from the consultation process, discussions with the School Year Calendar Committee, Senior Administrative Council and our coterminous board, the 2024-2025 Elementary and Secondary **modified** School Year Calendars will be submitted immediately following the Board Meeting of February 27, 2024 for approval.

Appendix A: *Proposed Elementary School Year Calendars for 2024-2025*

Appendix B: *Proposed Secondary School Year Calendars for 2024-2025*

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2024-2025 school year, as presented.

Prepared by: Domenic Massi, Superintendent of Education
Presented by: Domenic Massi, Superintendent of Education
Recommended by: Camillo Cipriano, Director of Education, Secretary/Treasurer
Date: February 13, 2024

School Year Calendar 2024 - 2025

Legend ▶ **H-** Statutory Holiday **E-** Scheduled Examination Day **P-** Professional Activity Day **B-** Board Designated Holiday Half Day

Elementary DRAFT

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week									
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
August 2024							1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30					
September 2024	20	1		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30									
October 2024	22	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31						
November 2024	21	1						1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29					
December 2024	15			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31								
January 2025	20	1				1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31					
February 2025	19	1		3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28										
March 2025	16			3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31									
April 2025	20	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30							
May 2025	21						1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30					
June 2025	20	1		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27										
July 2025					1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31						
TOTAL	194	7		<p>Note: The 2024-2025 calendar provides for 195 possible school days between September 1, 2024 and June 30, 2025. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days</p>																													

School Year Calendar 2024 - 2025

Legend ▶ **H-** Statutory Holiday **E-** Scheduled Examination Day **P-** Professional Activity Day **B-** Board Designated Holiday Half Day

Secondary DRAFT

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1st Week					2nd Week					3rd Week					4th Week					5th Week									
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
August 2024							1	2	5		7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30					
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October 2024	22	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31						
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January 2025	20	1	5			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31					
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TOTAL	194	7	10	<p>Note: The 2024-2025 calendar provides for 195 possible school days between September 1, 2024 and June 30, 2025. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days</p>																													

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
FEBRUARY 27, 2024**

PUBLIC SESSION

TITLE: EMPLOYEE HOSPITALITY POLICY (201.14)

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Employee Hospitality Policy (201.14), as presented

Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Recommended by: Committee of the Whole

Date: February 27, 2024



Niagara Catholic District School Board
EMPLOYEE HOSPITALITY POLICY
STATEMENT OF GOVERNANCE POLICY

200 – Human Resources

Policy No 201.14

Adopted Date: March 27, 2007

Latest Reviewed/Revised Date: November 26, 2029

In keeping with, the Mission, Vision, and Values of the Niagara Catholic District School Board, the Board acknowledges that employees may incur expenses related to their employment with the Board.

It is the Policy of the Niagara Catholic District School Board that staff may provide hospitality in the course of their duties on behalf of the Board.

Hospitality is defined as the provision of food, beverages, accommodations, transportation, and/or other amenities expensed to Board funds, for the benefit, reception and entertainment of guests/visitors, school community members, and business partners.

The Niagara Catholic District School Board shall comply with the Broader Public Sector Expenses Directive and shall assume no obligation to reimburse hospitality expenses that do not comply with this Policy.

To be approved, all expenditures shall be appropriate and made available upon request through the Freedom of Information (FOI) process.

Expenditures shall be reimbursed in accordance with the administrative operational procedures established by the Director of Education.

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this Policy.

References

- **Niagara Catholic District School Board Policies/Procedures**
 - [Code of Conduct Policy \(302.6.2\)](#)

Adopted Date:	March 27, 2007
Revision History:	December 17, 2013 November 26, 2019

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
FEBRUARY 27, 2024**

PUBLIC SESSION

**TITLE: ATTENDANCE AREA REVIEW – BLESSED TRINITY
CATHOLIC ELEMENTARY AND SECONDARY FAMILY OF
SCHOOLS**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve Attendance Area Option B-2 for the Blessed Trinity Catholic Elementary and Secondary Family of Schools as the preferred boundary option. The updated boundaries will commence upon the opening of the New Lincoln (Beamsville) Catholic Elementary School. The attendance boundaries will be revised to:

- **New Lincoln (Beamsville) CES:**
 - East: Commencing on the intersection of the centreline of Tufford Road and King St, north to Tufford Road and Lake Ontario.
 - North: Lake Ontario and Tufford Road, west to Mountainview Road.
 - West: Following Mountainview Road and Lake Ontario, south along Mountainview Road to the intersection of Mountainview Road and King Street.
 - South: Centreline of King Street between Mountainview Road (west) and Tufford Road (east).

- **Our Lady of Fatima CES (Grimsby):**
 - East: Commencing on Baker Road North (excluding) and its projection to the QEW to Kerman Avenue and its projection (excluding) to
 - South: Main Street
 - West: the Regional Municipality Boundary (Niagara and Hamilton - Wentworth) to
 - North: Lake Ontario to the point of commencement on Baker Road North

- **St Mark CES (Lincoln, Beamsville):**
 - East: Commencing on Tufford Road (centerline) to King Street to Cave Springs Road and its projection to
 - South: the Fly Road to Mud Street E
 - West: Mountain Road to Elm Tree Road E to Church Road to Ridge Road (including)
 - North: Ridge Road E to King Street

- **St Edward CES (Lincoln, Jordan Station):**
 - East: Commencing on the Fifteen Mile Creek to the QEW to Hwy 406 to First Street Louth (excluding) to
 - South: Pelham Road to the Town Boundary (Lincoln and Pelham and Lincoln and West Lincoln) to
 - West: the Town Boundary (Lincoln and West Lincoln) to Fly Road to Spiece Road to Cave Springs Road and its projection (excluding) to King Street (excluding) to Tufford Road (centerline) to
 - North: Lake Ontario to the point of commencement on the Fifteen Mile Creek
 - Note: Secondary School placement for St. Edward School - west of Fifteen Mile Creek and Victoria Avenue is Blessed Trinity Catholic Secondary School and east of the same line is Denis Morris Catholic High School

- **St Joseph CES (Grimsby):**
 - East: Commencing on Baker Road North to Central Avenue to Baker Road North and its projection (excluding) to Elm Tree Toad E west to Mountain Rd to Mud Street
 - South: Mud Street (Town Boundary - Grimsby and West Lincoln) to
 - West: the Regional Municipality Boundary (Niagara and Hamilton - Wentworth) to
 - North: Main Street West to Kerman Avenue and its projection to the QEW to the point of commencement on Baker Road North

- **St Martin CES (West Lincoln, Smithville):**
 - East: Commencing on Moote Road (excluding) to Fifteen Road (excluding) to Rosedene Road (excluding) to Vaughan Road (excluding) to Regional Road 27 (excluding) to Baldwin Road and its projection (excluding) to
 - South: the Welland River to the Township Boundary (West Lincoln and Wainfleet) to the Regional Municipality Boundary (Niagara and Haldimand - Norfolk) to
 - West: the Regional Municipality Boundary (Niagara and Hamilton - Wentworth) to
 - North: the Township Boundary (West Lincoln and Grimsby and West Lincoln and Lincoln to the point of commencement on Moote Road

- **St. John CES (Lincoln, Beamsville):**

- East: Commencing on Mountainview Road (centerline) to King Street
- South: Ridge Road E to King Street
- West: Baker Road and its projection to Central Avenue (excluding) to Baker Road North (excluding) to
- North: Lake Ontario to the point of commencement on Tufford Road

THAT the Niagara Catholic District School Board approve the report detailing the boundary and legacy recommendations from the Attendance Area Review.

Prepared by: Clark Euale, Controller of Facilities Services
Gino Pizzoferrato, Superintendent of Education
Alexsandria, Pasquini-Smith, Administrator of Planning & Properties, Facilities Services

Presented by: Clark Euale, Controller of Facilities Services
Gino Pizzoferrato, Superintendent of Education
Alexsandria, Pasquini-Smith, Administrator of Planning & Properties, Facilities Services

Recommended by: Committee of the Whole

Date: February 27, 2024



REPORT TO THE COMMITTEE OF THE WHOLE FEBRUARY 13, 2024

ATTENDANCE AREA REVIEW – BLESSED TRINITY CATHOLIC ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS

BACKGROUND INFORMATION

As part of Niagara Catholic District School Board’s continued open and transparent communication process with all stakeholders in our Catholic school communities, this report provides updated information on the completed work of the Blessed Trinity Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee.

At the June 20, 2023, Board Meeting the Niagara Catholic District School Board approved the commencement of the Attendance Area Ad Hoc Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools with the following Terms of Reference:

THAT the Niagara Catholic District School Board approve the commencement of the Attendance Area Ad Hoc Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools in September 2023. The Ad Hoc Committee will include the establishment of an attendance boundary for the New Beamsville Catholic Elementary School, as well as an attendance area review of the existing Our Lady of Fatima Catholic Elementary School (Grimsby), St. Joseph Catholic Elementary School (Grimsby), St. Edward Catholic Elementary School, St. John Catholic Elementary School, St. Mark Catholic Elementary School, and St. Martin Catholic Elementary School in accordance with the Attendance Area Policy (301.3) and submit recommendations and/or provide a committee update on January 16, 2024.

THAT the Niagara Catholic District School Board approve the following Terms of Reference for the Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee:

Establishment of the attendance area for the New Beamsville Catholic Elementary School (located on Greenlane Road, east of Ontario Street); and review and recommend modified attendance area boundaries for Our Lady of Fatima Catholic Elementary School (Grimsby), St. Joseph Catholic Elementary School (Grimsby), St. Edward Catholic Elementary School, St. John Catholic Elementary School, St. Mark Catholic Elementary School, and St. Martin Catholic Elementary School, within the Blessed Trinity Catholic Secondary School – Family of Schools.

Align student enrolment across the Blessed Trinity Catholic Elementary Family of Schools in order to alleviate enrolment pressure.

Appendices to this report include the following:

- Niagara Catholic District School Board Student Transportation Policy (Policy 500.2), revised February 9, 2019
- Niagara Catholic District School Board Admission of Elementary and Secondary Students Policy (Policy 301.1), revised November 28, 2023
- Copies of Committee Meeting Minutes
- Copies of Public Meeting Minutes
- Technical Report, Niagara Catholic District School Board, New Lincoln (Beamsville) Catholic Elementary School Attendance Area Review, dated February 7, 2024, prepared by Watson & Associates Economists Ltd.

The first Ad Hoc Committee Meeting was held on October 25, 2023 and informed the Committee of the process involved of an Attendance Area Review (AAR). Additionally, the Committee Mandate was shared, which included:

- Work collaboratively to examine the initial boundary options generated by Senior Administration based on the projections and other relevant data.
- Provide detailed feedback on the initial options, request modifications or suggest additional options.
- Prepare the final report or update of the Ad-hoc Committee to be submitted to The Committee of the Whole by January 16, 2024.
- At the June 6, 2023, Committee of the Whole Meeting a Terms of Reference (TOR) was recommended for Board Approval, which included the alignment of student enrolment across the Blessed Trinity Catholic Elementary Family of Schools in order to alleviate enrolment pressure.

The Ad Hoc Committee researched and considered the following factors:

- Present and projected student population at the impacted Catholic elementary schools;
- Ministry capacity of each school;
- The impact of proposed options on the 10-year student enrolment projections of each school; and,
- The impact of attendance area boundary options on transportation routes/times.

Consultation Process

The consultation process with the school communities was extensive through Committee and Public Meetings. A schedule is included below. Niagara Catholic families have been kept informed during this process through school messenger emails, home school communication, The Chronicle Newsletter, and The Vineyard Newsletter, as well as, our local parishes; St. Joseph Roman Catholic Church, St. Helen Roman Catholic Church, and St. Martin of Tours Roman Catholic Church.

DATE	TIME	EVENT TYPE	LOCATION
October 25, 2023	5:00 p.m.	Committee Meeting	Catholic Education Centre 427 Rice Road, Welland, Ontario Fr. Kenneth Burns csc Board Room
November 8, 2023	5:00 p.m.	Committee Meeting	Catholic Education Centre 427 Rice Road, Welland, Ontario Fr. Kenneth Burns csc Board Room
November 15, 2023	7:00 p.m.	Public Meeting	Blessed Trinity Catholic Secondary School

			145 Livingston Avenue, Grimsby, Ontario
November 29, 2023	5:00 p.m.	Committee Meeting	Catholic Education Centre 427 Rice Road, Welland, Ontario Fr. Kenneth Burns csc Board Room
December 13, 2023	7:00 p.m.	Public Meeting	Blessed Trinity Catholic Secondary School 145 Livingston Avenue, Grimsby, Ontario
<i>December 13, 2023 Meeting was deferred to January 24, 2024</i>	<i>Immediately following Public Meeting</i>	<i>Committee Meeting</i>	<i>Blessed Trinity Catholic Secondary School 145 Livingston Avenue, Grimsby, Ontario</i>
January 24, 2024	6:00 p.m.	Committee Meeting	Catholic Education Centre 427 Rice Road, Welland, Ontario Fr. Kenneth Burns csc Board Room
<i>January 16, 2024 Meeting was deferred to February 13, 2024</i>	<i>6:00 p.m.</i>	<i>Report to Committee of the Whole</i>	<i>Catholic Education Centre 427 Rice Road, Welland, Ontario Fr. Kenneth Burns csc Board Room</i>
<i>January 30, 2024 Meeting was deferred to February 27, 2024</i>	<i>6:30 p.m.</i>	<i>Board Meeting</i>	<i>Catholic Education Centre 427 Rice Road, Welland, Ontario Fr. Kenneth Burns csc Board Room</i>
February 13, 2024	6:00 p.m.	Report to Committee of the Whole	Catholic Education Centre 427 Rice Road, Welland, Ontario Fr. Kenneth Burns csc Board Room
February 27, 2024	6:30 p.m.	Board Meeting	Catholic Education Centre 427 Rice Road, Welland, Ontario Fr. Kenneth Burns csc Board Room

Additionally, communication with Niagara School Families included letters to parents, newsletter updates, a public engagement survey, and various engagements through parent-teacher open houses. Dates and details are provided below:

- October 4, 2023 – Letter to School Communities
- October 31, 2023 – Newsletter 1
- November 13, 2023 – Newsletter 2
- November 15, 2023 – Public Engagement Survey (closed November 24, 2023)
- Week of November 20 to 24, 2023 – Various engagements at Elementary Schools through parent-teacher open houses
- November 21, 2023 – Newsletter 3
- December 12, 2023 – Newsletter 4
- December 19, 2023 – Letter to School Communities

Parents/Guardians and the public were also encouraged to email questions or concerns to accommodationplanning@ncdsb.com.

A full list of meetings, agenda, presentations, and minutes from these meetings can be found on the Attendance Area Review website, which can be found at the following link: <https://niagaracatholic.ca/accommodation-planning>.

Input from the public was provided respectfully and considered by the Committee. The recommended Option B-2 (attached), was recommended by the Committee for approval by the Board. This final recommended attendance area option represents the consensus of the Committee based on the robust discussions that took place throughout the process.

In addition to discussing the preferred boundary options, the Committee also discussed a preferred Legacy Plan for impacted students. The Committee received an overview of the Board's Admission of Elementary and Secondary Students Policy (Policy 301.1) and Student Transportation Policy (Policy 500.2). Potential risks and impacts associated with Legacy Plans were discussed, particularly surrounding:

- What grades will form part of the Legacy Plan?;
- Will siblings be included in the Plan?; and,
- Would transportation be provided to impacted students?

The recommended preferred Legacy Plan included that current Grade 7 and 8 students would have the option to remain at their current school, that siblings would not be considered in the plan and transportation would not be provided.

During the discussion, voting members of the Committee brought forward a motion that included the Board provide transportation to legacy students, however, it was withdrawn after considerable Committee discussion in favor of the passing motion which did not include providing transportation. The final recommended legacy option represents the consensus of the committee based on the robust discussions that took place throughout the process.

Should the Board approve the revised attendance area boundaries for Blessed Trinity Catholic Elementary and Secondary Family of Schools, a transition plan will be developed for the impacted students. The timing of the transition plan will be closely tied to the new school construction timeline.

Attachments:

Appendix A – Niagara Catholic District School Board Student Transportation Policy (Policy 500.2), revised February 9, 2019

Appendix B – Niagara Catholic District School Board Admission of Elementary and Secondary Students Policy (Policy 301.1), revised November 28, 2023

Appendix C – Copies of Committee Meeting Minutes

Appendix D – Copies of Public Meeting Minutes

Appendix E – Technical Report, Niagara Catholic District School Board, New Lincoln (Beamsville) Catholic Elementary School Attendance Area Review, dated February 7, 2024, prepared by Watson & Associates Economists Ltd.

Appendix F – Proposed Attendance Area Option B-2 Map

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve Attendance Area Option B-2 for the Blessed Trinity Catholic Elementary and Secondary Family of Schools as the preferred boundary option. The updated boundaries will commence upon the opening of the New Lincoln (Beamsville) Catholic Elementary School. The attendance boundaries will be revised to:

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- **St Edward CES (Lincoln, Jordan Station):**
 - East: Commencing on the Fifteen Mile Creek to the QEW to Hwy 406 to First Street Louth (excluding) to
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 - West: the Town Boundary (Lincoln and West Lincoln) to Fly Road to Spiece Road to Cave Springs Road and its projection (excluding) to King Street (excluding) to Tufford Road (centerline) to
 - North: Lake Ontario to the point of commencement on the Fifteen Mile Creek
 - Note: Secondary School placement for St. Edward School - west of Fifteen Mile Creek and Victoria Avenue is Blessed Trinity Catholic Secondary School and east of the same line is Denis Morris Catholic High School

- **St Joseph CES (Grimsby):**
 - East: Commencing on Baker Road North to Central Avenue to Baker Road North and its projection (excluding) to Elm Tree Road E west to Mountain Rd to Mud Street
 - South: Mud Street (Town Boundary - Grimsby and West Lincoln) to

- West: the Regional Municipality Boundary (Niagara and Hamilton - Wentworth) to
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 - South: the Welland River to the Township Boundary (West Lincoln and Wainfleet) to the Regional Municipality Boundary (Niagara and Haldimand - Norfolk) to
 - West: the Regional Municipality Boundary (Niagara and Hamilton - Wentworth) to
 - North: the Township Boundary (West Lincoln and Grimsby and West Lincoln and Lincoln to the point of commencement on Moote Road
- **St. John CES (Lincoln, Beamsville):**
 - East: Commencing on Mountainview Road (centerline) to King Street
 - South: Ridge Road E to King Street
 - West: Baker Road and its projection to Central Avenue (excluding) to Baker Road North (excluding) to
 - North: Lake Ontario to the point of commencement on Tufford Road

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the report detailing the boundary and legacy recommendations from the Attendance Area Review.

Prepared by: Clark Euale, Controller of Facilities Services
Gino Pizzoferrato, Superintendent of Education
Alexsandria, Pasquini-Smith, Administrator of Planning & Properties, Facilities Services

Presented by: Clark Euale, Controller of Facilities Services
Gino Pizzoferrato, Superintendent of Education
Alexsandria, Pasquini-Smith, Administrator of Planning & Properties, Facilities Services

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 13, 2024



Niagara Catholic District School Board
STUDENT TRANSPORTATION POLICY
 STATEMENT OF GOVERNANCE POLICY

500 – Auxiliary Services

Policy No 500.2

Adopted Date: March 27, 2007

Latest Reviewed/Revised Date: February 26, 2019

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board and in accordance with the *Education Act*, school boards may provide home-to-school or school-to-school transportation for their students who are resident pupils within the Board's jurisdiction.

Transportation may be provided for elementary and secondary school students when the walking distance from the student's residence to their home school is equal to or greater than the distance listed below:

Grade Level	Kilometers
ELKP	.80
Grades 1-8	1.60
Grades 9-12	2.50

All distances referenced shall be the shortest walking route, measured from the point at which the laneway or driveway of the student's residence joins the roadway to the nearest roadway or pathway/sidewalk entrance to the school property. The distance from a student's residence to the bus pickup or discharge location shall not exceed the transportation eligibility distances. Where a student encounters safety hazards on his/her walk to school with the approval of the Family of Schools Superintendent of Education and the Executive Director of Niagara Student Transportation Services, consideration may be given to providing appropriate transportation for the student.

Transportation may be provided to students with special education needs, with the approval of the Family of Schools Superintendent of Education and the Superintendent of Education – Special Education.

Transportation may be provided to students, who attend a school other than their home school for approved program attendance, with the approval of the Family of Schools Superintendent of Education and the Superintendent of Education – Program.

Every effort will be made to keep student transportation time from home to school at a reasonable level. Whenever possible and practical, the transportation time is not expected to exceed one hour.

In situations where a student does not qualify for transportation under the Board's normal eligibility criteria, it is the parent's responsibility to ensure that their child gets to and from school safely.

The Director of Education, in consultation with the Niagara Student Transportation Services (NSTS) Consortium, will issue [Administrative Operational Procedures](#) for the implementation of this policy.

References

- [Education Act](#)
- [Niagara Student Transportation Services Consortium](#)
- [Niagara Catholic District School Board Policies/Procedures](#)
 - [Accessibility Standards Policy \(800.8\)](#)
 - [Admission of Elementary and Secondary Students Policy \(301.1\)](#)
 - [Educational Field Trips \(400.2\) AOP](#)
 - [School Operations for Inclement Weather and Workplace Closure Policy \(500.1\)](#)

Adopted Date:	March 27, 2007
Revision History:	September 29, 2008 April 28, 2009 June 15, 2010 May 27, 2014 February 26, 2019



Niagara Catholic District School Board
**ADMISSION OF ELEMENTARY AND
 SECONDARY STUDENTS' POLICY**
 STATEMENT OF GOVERNANCE POLICY

300 – Schools/Students

Policy No 301.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: November 28, 2023

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board supports a welcoming, equitable, safe and accepting learning environment in which the teachings of Christ and the Catholic faith provide a distinctive Catholic education for elementary and secondary students within its jurisdiction.

The Board, in cooperation with the Bishop, Priests, Chaplaincy Leaders and the parent/guardian community, fosters the spiritual growth of all students enabling them to become responsible citizens, who give witness to Catholic social teachings by promoting peace, justice and the sacredness of human life.

Niagara Catholic elementary schools are open to non-Catholic students, with the support of the principal, and approval by the Family of Schools' Superintendent, if the school has capacity to accommodate the request. This process is only a requirement for admission of non-Catholic students to elementary schools. It does not apply to non-Catholic students entering Catholic secondary schools.

Parents/guardians who request admission for students to a Niagara Catholic school are expected to respect the environment and traditions of Catholic Education, the Ontario Catholic School Graduate Expectations and the Board Governance Policies and Administrative Operational Procedures. Students electing to attend a Niagara Catholic elementary or secondary school will be expected to fully participate in religious education classes/courses, family life programs and faith formation activities.

The Director of Education will issue [*Administrative Operational Procedures*](#) for the implementation of this policy.

References

- [*Pope Paul VI – “Live your faith in your daily lives, at home and in school; and show true Christian love to your schoolmates. Be patient and understanding, pray for each other, help each other; obey the voice of your conscience, and strive for Christian unity with all.”*](#)
- [*Aboriginal Affairs and Northern Development Canada*](#)
- [*Education Act \(Section 33 \(3\), 1997\)*](#)
- [*Immigration and Refugee Protection Act \(Canada\)*](#)
- [*International Exchange Student - Ontario \(ISE\)*](#)
- [*Ontario Catholic School Graduation Expectations*](#)

Niagara Catholic District School Board Policies/Procedures

- [*Attendance Areas Policy \(301.3\)*](#)
- [*Code of Conduct Policy \(302.6.2\)*](#)
- [*Dress Code Secondary Uniform Policy \(302.6.6\)*](#)
- [*Elementary Standardized Dress Code Policy \(302.6.10\)*](#)
- [*Ontario Student Record \(301.7\) Administrative Operational Procedures*](#)
- [*Safe and Accepting Schools Policy \(302.6\)*](#)
- [*Student Transportation Policy \(500.2\)*](#)

- *Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-Identification (301.9) Administrative Operational Procedures*
- *Protocol Between the NCDSB and FACS Niagara*

Adopted Date:	February 24, 1998
Revision History:	June 16, 2009 January 26, 2010 April 27, 2010 February 26, 2013 December 17, 2013 June 16, 2015 April 23, 2019 November 28, 2023



*We are a Christ-centered Catholic faith community
that celebrates diversity and fosters spiritual growth,
inspiring all to reach their full potential in mind, body and spirit.*

MINUTES

Blessed Trinity Catholic Elementary & Secondary Family of Schools

Ad Hoc Attendance Area Review Committee Meeting

New Town of Lincoln (Beamsville) Catholic, Our Lady of Fatima Catholic, St. Joseph Catholic, St. Edward Catholic, St. John Catholic, St. Mark Catholic and St. Martin Catholic Elementary Schools

**Wednesday, October 25, 2023
5:00 p.m.**

**Father Kenneth Burns, C.S.C. Board Room,
Catholic Education Centre, Welland, Ontario**



Minutes of the Ad Hoc Attendance Area Review Committee Meeting for the Blessed Trinity Catholic Elementary & Secondary Family of Schools on Wednesday, October 25th, 2023 at 5:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:17 p.m. by Clark Euale, Controller of Facilities Services.

A. ROUTINE MATTERS

1. Land Acknowledgement

The Land Acknowledgment was led by Superintendent Gino Pizzoferrato.

2. Opening Prayer

The Opening Prayer was led by Alexandria Pasquini-Smith.

3. Welcome & Introductions

Superintendent Pizzoferrato welcomed all in attendance and introduced the Trustees, the central board staff and representatives from Watson & Associates Economists Ltd.

The following committee members were in attendance, Trustee Larry Huibers, Trustee Doug Joyner and Trustee Jim Marino.

The following resources to the committee were in attendance, Clark Euale, Controller of Facilities Services, Gino Pizzoferrato, Superintendent of Education, Alexandria Pasquini-

Smith, Administrator, Planning & Properties, Facilities Services, Mary Gallardi, Coordinator, Planning & Properties, Facilities Services.

The Principals at each of the schools have been invited to be resources to the committee. The following Principals were in attendance, Rosie Araujo, Principal of Our Lady of Fatima Catholic Elementary School, Tim Atkinson, Principal of St. Joseph Catholic Elementary School, Maria Romano, Principal of St. Edward Catholic Elementary School, David Forte, Principal of St. John Catholic Elementary School, Jennifer DeCoff, Principal of St. Mark Catholic Elementary School and Joe Tornabuono, Principal of St. Martin Catholic Elementary School.

The Chairs/Co-Chairs or designates of the Catholic School Councils at each of the schools have been invited to be resources to the committee through the Principals. The following Catholic School Chairs/Co-Chairs and/or designates were in attendance, Leanne Prince, CSC Co-Chair of St. Joseph Catholic Elementary School, Kennedy Lindley, CSC designate of St. Edward Catholic Elementary School, Lynn Dudok and Breeann Staibano, CSC Co-Chairs of St. John Catholic Elementary School, Monica Giammarco and Mychalyna Olwage, CSC Co-Chairs of St. Mark Catholic Elementary School and Nikki Wallace, CSC designate of St. Martin Catholic Elementary School.

The following Vice-Principal was in attendance, Joe Tolomeo, Vice-Principal of St. Mark Catholic Elementary School.

Jack Ammendolia, Managing Partner at Watson & Associates Economists Ltd. and Josh Valenti, Senior Project Coordinator at Watson & Associates Economists Ltd were also in attendance.

No members of the public attended this Committee Meeting.

4. Election of Chairperson

Moved by Trustee Huibers and Trustee Marino

THAT Trustee Joyner be named the Chairperson of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools.
CARRIED

5. Approval of Agenda

Moved by Jennifer DeCoff and Monica Giammarco

THAT the Agenda of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of October 25, 2023 be approved as presented.

CARRIED

6. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

B. PRESENTATION

1. Policy Overview

Superintendent Pizzoferrato, presented the Policy Overview.

2. Project Scope

Controller Euale presented the Project Scope.

3. Terms of Reference (Draft) – Review & Confirmation

Controller Euale presented the Terms of Reference (Draft) for information and review. Committee members provided feedback and made recommendations for the following revision:

To change the reference “*New Beamsville Catholic Elementary School*” to “*New Town of Lincoln (Beamsville) Catholic Elementary School*”

This recommendation will go to the Board for approval.

Approval of Terms of Reference

Moved by Trustee Marino and Leanne Prince

THAT the Terms of Reference of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of October 25th, 2023 be approved as amended.

CARRIED

4. Committee Mandate

Alexsandria Pasquini-Smith presented the Committee Mandate.

5. Meeting Schedule (Draft) – Review & Confirmation

Alexsandria Pasquini-Smith presented the Meeting Schedule (Draft) for information and review.

Approval of Meeting Schedule

Moved by Monica Giammarco and Joe Tornabuono

THAT the Meeting Schedule of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of October 25th, 2023 be approved as presented.

CARRIED

6. Attendance Area Review Drivers

Jack Ammendolia and Josh Valenti from Watson & Associates Economists Ltd. presented the Attendance Area Review Drivers.

7. Background Information

Jack Ammendolia and Josh Valenti from Watson & Associates Economists Ltd. provided background information pertaining to the identified schools in the Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Review from the June 20, 2023 Board Report.

Historical, current and projected information was shared which included population demographics, enrolment and utilization, cross boundary border information and student distribution.

8. Feedback & Questions

An opportunity was given to the Committee and the Resources of the Committee for feedback and questions.

Proposed options will be provided for review at the next Committee Meeting.

9. Future Action

Alexsandria Pasquini-Smith presented the future action which included the dates of future meetings. Next committee meeting will be held Wednesday, November 8th, 2023 at 5:00 p.m. at the Catholic Education Centre.

C. ADJOURNMENT

Moved by Jennifer DeCoff and Trustee Marino

THAT the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of October 25th, 2023 be adjourned.

CARRIED

This meeting was adjourned at 6:26 p.m.

Minutes recorded by Mary Gallardi, Coordinator, Planning & Properties, Facilities Services Department, on behalf Gino Pizzoferrato, Superintendent of Education, Niagara Catholic District School Board.



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MINUTES

Blessed Trinity Catholic Elementary & Secondary Family of Schools

Ad Hoc Attendance Area Review Committee Meeting

New Town of Lincoln (Beamsville) Catholic, Our Lady of Fatima Catholic, St. Joseph Catholic,
St. Edward Catholic, St. John Catholic, St. Mark Catholic and St. Martin Catholic Elementary Schools

**Wednesday, November 8, 2023
5:00 p.m.**

**Father Kenneth Burns, C.S.C. Board Room,
Catholic Education Centre, Welland, Ontario**



Minutes of the Ad Hoc Attendance Area Review Committee Meeting for the Blessed Trinity Catholic Elementary & Secondary Family of Schools on Wednesday, November 8, 2023 at 5:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:22 p.m. by Chair Joyner.

A. ROUTINE MATTERS

1. Land Acknowledgement

The Land Acknowledgment was led by Superintendent Pizzoferrato.

2. Opening Prayer

The Opening Prayer was led by Trustee Joyner.

3. Roll Call

	Present	Present Electrically	Absent	Excused
Committee Members (Trustees)				
Larry Huibers				X
Doug Joyner	X			
Jim Marino	X			
Principal or Designate – Resource to Committee				
Rosie Araujo		X		
Tim Atkinson		X		
Maria Romano	X			
David Forte	X			
Jennifer DeCoff		X		
Joe Tornabuono	X			
Tara Vinc			X	
Joe Tolomeo			X	
Yasser Leheta	X			
Catholic School Chair or Designate – Resource to Committee				
Mike Febraro, Our Lady of Fatima			X	
Stephanie Bays, St. Joseph			X	
Leanne Prince, St. Joseph	X			
MJ DiBartolomeo, St. Edward			X	
Lynn Dudok, St. John	X			
Breeann Staibano, St. John	X			
Monica Giammarco, St. Mark	X			
Mychalyna Olwage, St. Mark	X			
Kelly Poletto, St. Martin			X	
Kennedy Lindley, St. Edward	X			

The following resources to the committee were in attendance, Clark Euale, Controller of Facilities Services, Gino Pizzoferrato, Superintendent of Education, Alexandria Pasquini-Smith, Administrator, Planning & Properties, Facilities Services.

Jack Ammendolia, Managing Partner at Watson & Associates Economists Ltd. and Josh Valenti, Senior Project Coordinator at Watson & Associates Economists Ltd were also in attendance virtually.

No members of the public attended this Committee Meeting.

4. Approval of Agenda

Moved by Trustee Marino & Trustee Joyner.

THAT the Agenda of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of November 8, 2023, be approved as presented.

CARRIED

Alexsandria Pasquini-Smith took members through the package (agenda, last meeting

minutes, family letter, school information sheet, existing boundary breakdown).

5. Approval of Minutes

Moved by Trustee Marino. Seconded by Trustee Joyner.

THAT the Minutes of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of October 25, 2023 be approved as shared.

6. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

B. PRESENTATION

7. Administrative Matters

Superintendent Pizzoferrato, presented the Administrative Matters.

8. Committee Composition & Meeting Protocols

Superintendent Pizzoferrato, presented the Committee Composition & Meeting Protocols.

9. Communication Strategy

Superintendent Pizzoferrato, presented the Communication Strategy.

10. Q & A Summary

Superintendent Pizzoferrato, presented the Q & A Summary.

11. Attendance Area Review

a. School Information Sheets

Controller Euale and Alexandria Pasquini-Smith presented school information sheets & maps.

b. Projections, Existing Boundaries, and Presentation of Preliminary Options

Jack Ammendolia and Josh Valenti from Watson & Associates Economists Ltd. presented enrollment projections, existing boundaries, and presentation of preliminary options.

12. Open Discussion & Questions

An opportunity was given to the Committee and the Resources of the Committee for feedback and questions.

13. Future Action & Concluding Remarks

Chair Joyner presented the future action which included the dates of future meetings. The first public meeting will be held Wednesday, November 15th, 2023 at 7:00 p.m. at the Blessed Trinity Secondary School. Next committee meeting will be held Wednesday, November 28th, 2023 at 5:00 p.m. at the Catholic Education Centre.

It was recommended to the committee that the proposed Option 2 (existing) and that a revised Option 2, including modifications to the St. John CES boundary, be presented at the Public Meeting.

Trustee Joyner – Call for a motion

Moved by Trustee Marino. Seconded by Trustee Joyner.

THAT the two (2) proposed attendance area options as discussed at the November 8, 2023 Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools be presented for consideration at the November 15, 2023, Attendance Area Review for the Blessed Trinity Catholic Elementary and Secondary Family of Schools Public Meeting.

CARRIED.

14. ADJOURNMENT

Moved by Trustee Joyner Seconded by Trustee Joyner.

THAT the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of November 8, 2023 be adjourned.

CARRIED

This meeting was adjourned at 8:01p.m.

Minutes recorded by Elizabeth Davies, Administrative Assistant on behalf Gino Pizzoferrato, Superintendent of Education, Niagara Catholic District School Board.



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that celebrates diversity and fosters spiritual growth,
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MINUTES

Blessed Trinity Catholic Elementary & Secondary Family of Schools

Ad Hoc Attendance Area Review Committee Meeting

New Town of Lincoln (Beamsville) Catholic, Our Lady of Fatima Catholic, St. Joseph Catholic, St. Edward Catholic, St. John Catholic, St. Mark Catholic and St. Martin Catholic Elementary Schools

**Wednesday, November 29, 2023
5:00 p.m.**

**Father Kenneth Burns, C.S.C. Board Room,
Catholic Education Centre, Welland, Ontario**



Minutes of the Ad Hoc Attendance Area Review Committee Meeting for the Blessed Trinity Catholic Elementary & Secondary Family of Schools on Wednesday, November 29, 2023 at 5:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:11 p.m. by Chair Joyner.

A. ROUTINE MATTERS

1. Land Acknowledgement

The Land Acknowledgment was led by Superintendent Pizzoferrato.

2. Opening Prayer

The Opening Prayer was led by Trustee Marino.

3. Roll Call

	Present	Absent	Excused
Committee Members (Trustees)			
Larry Huibers	X		
Doug Joyner	X		
Jim Marino	X		
Principal or Designate – Resource to Committee			
Rosie Araujo	X		
Tim Atkinson	X		
Maria Romano	X		
David Forte	X		
Jennifer DeCoff	X		
Joe Tornabuono	X		
Tara Vinc			
Joe Tolomeo	X		
Yasser Leheta	X		
Catholic School Chair or Designate – Resource to Committee			
Mike Febbraro, Our Lady of Fatima			
Stephanie Bays, St. Joseph			X
Leanne Prince, St. Joseph			X
Lynn Dudok, St. John	X		
Breeann Staibano, St. John	X		
Monica Giammarco, St. Mark	X		
Mychalyna Olwage, St. Mark	X		
Kelly Poletto, St. Martin			X
Kennedy Lindley, St. Edward			X

The following resources to the committee were in attendance, Clark Euale, Controller of Facilities Services, Gino Pizzoferrato, Superintendent of Education, Alexandria Pasquini-Smith, Administrator, Planning & Properties, Facilities Services.

Jack Ammendolia, Managing Partner at Watson & Associates Economists Ltd. and Josh Valenti, Senior Project Coordinator at Watson & Associates Economists Ltd were also in attendance virtually.

No members of the public attended this Committee Meeting.

4. Approval of Agenda

Moved by Trustee Marino & Trustee Joyner.

THAT the Agenda of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of November 8, 2023, be approved as presented.

CARRIED

Alexsandria Pasquini-Smith took members through the package (agenda, last meeting minutes, family letter, school information sheet, existing boundary breakdown).

5. Approval of Minutes

Moved by Trustee Marino. Seconded by Trustee Joyner.

THAT the Minutes of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of October 25, 2023 be approved as shared.

6. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

B. PRESENTATION

7. Administrative Matters

Superintendent Pizzoferrato, presented the Administrative Matters.

8. Committee Composition & Meeting Protocols

Superintendent Pizzoferrato, presented the Committee Composition & Meeting Protocols.

9. Communication Strategy

Superintendent Pizzoferrato, presented the Communication Strategy.

10. Q & A Summary

Superintendent Pizzoferrato, presented the Q & A Summary.

11. Attendance Area Review

a. School Information Sheets

Controller Euale and Alessandria Pasquini-Smith presented school information sheets & maps.

b. Projections, Existing Boundaries, and Presentation of Preliminary Options

Jack Ammendolia and Josh Valenti from Watson & Associates Economists Ltd. presented enrollment projections, existing boundaries, and presentation of preliminary options.

12. Open Discussion & Questions

An opportunity was given to the Committee and the Resources of the Committee for feedback and questions.

13. Future Action & Concluding Remarks

Chair Joyner presented the future action which included the dates of future meetings. The first public meeting will be held Wednesday, November 15th, 2023 at 7:00 p.m. at the Blessed Trinity Secondary School. Next committee meeting will be held Wednesday, November 28th, 2023 at 5:00 p.m. at the Catholic Education Centre.

It was recommended to the committee that the proposed Option 2 (existing) and that a revised Option 2, including modifications to the St. John CES boundary, be presented at the Public Meeting.

Trustee Joyner – Call for a motion

Moved by Trustee Marino. Seconded by Trustee Joyner.

THAT the two (2) proposed attendance area options as discussed at the November 8, 2023 Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools be presented for consideration at the November 15, 2023, Attendance Area Review for the Blessed Trinity Catholic Elementary and Secondary Family of Schools Public Meeting.

CARRIED.

14. ADJOURNMENT

Moved by Trustee Joyner Seconded by Trustee Joyner.

THAT the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of November 8, 2023 be adjourned.

CARRIED

This meeting was adjourned at 8:01p.m.

Minutes recorded by Elizabeth Davies, Administrative Assistant on behalf Gino Pizzoferrato, Superintendent of Education, Niagara Catholic District School Board.



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AGENDA

Blessed Trinity Catholic Elementary & Secondary Family of Schools

Ad Hoc Attendance Area Review Committee Meeting

New Town of Lincoln (Beamsville) Catholic, Our Lady of Fatima Catholic, St. Joseph Catholic, St. Edward Catholic, St. John Catholic, St. Mark Catholic and St. Martin Catholic Elementary Schools

**Wednesday, November 29, 2023
6:00 p.m.**

**Father Kenneth Burns, C.S.C. Board Room,
Catholic Education Centre, Welland, Ontario**



Minutes of the Ad Hoc Attendance Area Review Committee Meeting for the Blessed Trinity Catholic Elementary & Secondary Family of Schools on Wednesday, January 24, 2024 at 6:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 6:02 p.m. by Chair Joyner.

A. ROUTINE MATTERS

1. Land Acknowledgement

The Land Acknowledgment was led by Principal Rosie Araujo.

2. Opening Prayer

The Opening Prayer was led by Clark Euale, Controller of Facilities Services.

3. Roll Call

	Present	Absent	Excused
Committee Members (Trustees)			
Larry Huibers	X		
Doug Joyner	X		
Jim Marino	X		
Principal or Designate – Resource to Committee			
Rosie Araujo	X		
Tim Atkinson	X		
Maria Romano	X		
David Forte	X		
Jennifer DeCoff	X		
Joe Tornabuono	X		
Tara Vinc			X
Joe Tolomeo	X		
Yasser Leheta	X		
Catholic School Chair or Designate – Resource to Committee			
Mike Febbraro, Our Lady of Fatima			X
Stephanie Bays, St. Joseph			X
Leanne Prince, St. Joseph	X		
Lynn Dudok, St. John	X		
Breeann Staibano, St. John	X		
Monica Giammarco, St. Mark			X
Mychalyna Olwage, St. Mark	X		
Kelly Poletto, St. Martin			X
Kennedy Lindley, St. Edward	X		
Nicole Wallace, St. Martin	X		

The following resources to the committee were in attendance, Clark Euale, Controller of Facilities Services, Gino Pizzoferrato, Superintendent of Education, Alexandria Pasquini-Smith, Administrator, Planning & Properties, Facilities Services.

Josh Valenti, Senior Project Coordinator at Watson & Associates Economists Ltd were also in attendance.

Members of the public attended this Committee Meeting.

4. Approval of Agenda

THAT the Agenda of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of January 24, 2024, be approved as presented.

Moved by Trustee Marino.
Seconded by Trustee Huibers.

CARRIED

5. Approval of Minutes

THAT the Meeting Minutes of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of November 29, 2023 and Meeting Minutes of the Ad Hoc Attendance Area Review Public Meeting for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of December 13, 2023 be approved as shared.

Moved by Trustee Huibers.
Seconded by Trustee Marino.

CARRIED.

6. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

B. PRESENTATION

Superintendent Gino Pizzoferrato, Clark Euale, Controller of Facilities Services, Alexandria Pasquini-Smith, Administrator of Planning & Properties and Josh Valenti, Senior Consultant at Watson & Associates Economists Ltd. led the Committee through the presentation. Topics covered included:

- Review of Feedback from the Public Meeting on December 13, 2023

Highlighted comments and feedback received at the Public Meeting; this included concerns moving the area east of Baker Street to Park Road to St. Joseph CES from St. John CES catchment area; as well as discussion regarding Legacy Plans.

- Committee & Public Engagement

Overview provided regarding communication with the public, as well as Parents/Guardians. Further details and newsletters can be found on <https://niagaracatholic.ca/>.

- Attendance Areas

Overview of current attendance area and proposed attendance area options. Two Options were presented to the Committee. Attendance Area – Proposed Option B, as presented at the December 13, 2023 Public and Attendance Area – Proposed Option B-2, which included the feedback received and the return of the area east of Baker Street to Park Road back to the St. John CES catchment.

Potential risks and impacts were shared with the Committee regarding the 10-year projected enrollment pressure and potential site-specific constraints.

Chair Joyner called for a motion:

THAT Option B-2, presented at the January 24, 2024, Ad Hoc Attendance Area Review Committee Meeting for the Blessed Trinity Catholic Elementary and Secondary Family of Schools be presented at the February 13, 2024, Committee of the Whole Meeting by Staff as the preferred boundary option.

Moved by Trustee Marino.
Seconded by Trustee Huibers.

CARRIED

- Legacy Agreements/Plans

An overview of the purposes and role of Legacy Agreements/Plans was provided. An explanation of various Board Policies and Administrative Operating Procedures including the Admission of Elementary and Secondary Students Policy (Policy 301.1) and Student Transportation Policy (Policy 500.2).

Potential risks and impacts were shared with the Committee regarding sibling considerations, transportation planning and Out-of-Boundary Students requests moving forward.

Trustee Huibers proposed that the Committee move forward with including transportation in the Legacy Plan.

Chair Joyner called for a motion:

THAT the Legacy Plan consisting of enrolled Grade 7 and 8 students, no siblings and transportation provided, presented at the January 24, 2024 Ad Hoc Attendance Area Review Committee Meeting for the Blessed Trinity Catholic Elementary and Secondary Family of Schools be presented at the February 13, 2024, Committee of the Whole Meeting by Staff as the preferred legacy plan option.

Moved by Trustee Huibers.
Seconded by Trustee Marino.

After discussion amongst the Committee, the motion was withdrawn by Trustee Huibers.

The Committee discussed transportation and school operations and proposed moving forward with a motion that did not include transportation as part of the recommendation.

Chair Joyner called for a revised motion:

THAT the Legacy Plan consisting of enrolled Grade 7 and 8 students, no siblings and no transportation provided, presented at the January 24, 2024 Ad Hoc Attendance Area Review Committee Meeting for the Blessed Trinity Catholic Elementary and Secondary Family of Schools be presented at the February 13, 2024, Committee of the Whole Meeting by Staff as the preferred legacy plan option.

Moved by Trustee Marino.
Seconded by Trustee Huibers.

CARRIED

C. PROJECT UPDATE

Clark Euale, Controller of Facilities Services provide a project update on the construction of the new Catholic Elementary School, in Lincoln (Beamsville).

D. APPROVAL PROCESS FOR JANUARY 24, 2024 COMMITTEE MEETING MINUTES

Alexsandria Pasquini-Smith, Administrator, Planning & Properties, Facilities Services explained the process for the electronic approval of the January 24, 2024 Committee Meeting Minutes.

Chair Joyner called for a revised motion:

THAT Meeting Minutes of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of January 24, 2024 be approved electronically as shared.

Moved by Trustee Marino.
Seconded by Trustee Huibers.

CARRIED

E. FUTURE ACTION

Chair Joyner presented the future action which included the dates of the future Committee of the Whole and Board meetings.

F. ADJOURNMENT

Chair Joyner adjourned the meeting at 7:29 p.m.

Minutes recorded by Aleksandria Pasquini-Smith, Administrator, Planning & Properties, Facilities Services Department, on behalf Gino Pizzoferrato, Superintendent of Education, Niagara Catholic District School Board.



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MINUTES

Blessed Trinity Catholic Elementary & Secondary Family of Schools

Ad Hoc Attendance Area Review Public Meeting

New Town of Lincoln (Beamsville) Catholic, Our Lady of Fatima Catholic, St. Joseph Catholic, St. Edward Catholic, St. John Catholic, St. Mark Catholic and St. Martin Catholic Elementary Schools

**Wednesday, November 15, 2023
7:00 p.m.**

**Blessed Trinity Catholic Secondary School,
145 Livingston Avenue, Grimsby, Ontario**



Minutes of the Ad Hoc Attendance Area Review Public Meeting for the Blessed Trinity Catholic Elementary & Secondary Family of Schools on Wednesday, November 15, 2023, at 7:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 7:11 p.m. by Chair Joyner.

A. ROUTINE MATTERS

1. Call to Order

Chair Joyner called the meeting to order at 7:11 p.m.

2. Lan Acknowledgment

The Land Acknowledgment was led by Superintendent Gino Pizzoferrato.

3. Opening Prayer

The Opening Prayer was led by Trustee Marino.

B. PRESENTATION

1. Welcome & Introductions

Superintendent Pizzoferrato welcomed all in attendance and introduced the Trustees, the central board staff and representatives from Watson & Associates Economists Ltd.

2. Project Scope

Controller Euale presented the Project Scope.

3. Attendance Area Review

- a. Existing Boundaries**
- b. Projections**
- c. Presentation of Preliminary Options**

Jack Ammendolia and Josh Valenti from Watson & Associates Economists Ltd. presented enrollment projections, existing boundaries, and presentation of preliminary options.

C. PUBLIC OPEN HOUSE

Posters were on display in the gymnasium for the public to view. The Project Team and Committee were available to answer questions.

D. ADJOURNMENT at 8:30 p.m.



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MINUTES

Blessed Trinity Catholic Elementary & Secondary Family of Schools

Ad Hoc Attendance Area Review Public Meeting

New Town of Lincoln (Beamsville) Catholic, Our Lady of Fatima Catholic, St. Joseph Catholic, St. Edward Catholic, St. John Catholic, St. Mark Catholic and St. Martin Catholic Elementary Schools

**Wednesday, December 13, 2023
7:00 p.m.**

**Blessed Trinity Catholic Secondary School,
145 Livingston Avenue, Grimsby, Ontario**



Minutes of the Ad Hoc Attendance Area Review Public Meeting for the Blessed Trinity Catholic Elementary & Secondary Family of Schools on Wednesday, December 13, 2023, at 7:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 7:09 p.m. by Chair Joyner.

A. ROUTINE MATTERS

1. Call to Order

Chair Joyner called the meeting to order at 7:09 p.m.

2. Land Acknowledgment

The Land Acknowledgment was led by Superintendent Gino Pizzoferrato.

3. Opening Prayer

The Opening Prayer was led by Trustee Marino.

B. PRESENTATION

1. Welcome & Introductions

Superintendent Pizzoferrato welcomed all in attendance and introduced the Trustees, the board staff, and representatives from Watson & Associates Economists Ltd. Superintendent Pizzoferrato went over the meeting format.

2. Attendance Area Review

- a. Existing Boundaries**
- b. Projections**
- c. Proposed Option**

Josh Valenti from Watson & Associates Economists Ltd. presented enrollment projections, existing boundaries, as well as the proposed boundary option.

3. Legacy Agreements

Superintendent Pizzoferrato presented information regarding legacy agreements and out-of-boundary requests (existing and future). Superintendent Pizzoferrato also presented a review of the legacy/transition agreement process and the proposed two (2) legacy/transition options.

4. Feedback & Questions

Superintendent Pizzoferrato answered a variety of questions from the public. Questions included:

- Clarity regarding how parents were engaged;
- Concerns about the transitioning of students and legacy agreements;
- Concerns about Before & After Child Care;
- Information about the French Immersion Program;
- Information about busing and transportation;
- Information about out-of-boundary student requests;
- Clarity regarding the removal of the block East of Baker Road South to Park Road South, south of Main Street from the St. John CES Boundary; and,
- Information on the construction timeline.

C. PUBLIC OPEN HOUSE

Posters were on display in the gymnasium for the public to view. The Project Team and Committee were available to answer questions.

D. ADJOURNMENT

1. Thank you & Next Steps

Chair Joyner and Superintendent Pizzoferrato thanked the public for their time and feedback. It was shared that based on the feedback received, the Committee recommended the deferral of the December 13, 2023 Committee Meeting.

Superintendent Pizzoferrato advised that an email communication to parents will go out before the holiday break about the boundary review.

Chair Joyner called for a motion.

THAT the December 13, 2023 Committee Meeting be deferred until January 2024, based on information received at the December 13, 2023 Public Meeting.

Motion Moved by Trustee Huibers.
Seconded by Trustee Marino.

2. Formal Call to Adjourn

Chair Joyner adjourned the meeting at 9:06 p.m.

Note: A technical change to the minutes was required to include the motion deferring the December 13, 2023 Committee Meeting until 2024.

Minutes recorded by Aleksandria Pasquini-Smith, Administrator, Planning & Properties, Facilities Services Department, on behalf Gino Pizzoferrato, Superintendent of Education, Niagara Catholic District School Board.



Technical Report

Niagara Catholic District School Board

New Lincoln (Beamsville) Catholic Elementary School Attendance Area Review

February 7, 2024

CONTENTS

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Watson
& Associates
ECONOMISTS LTD.



BACKGROUND INFORMATION

Communities across Niagara Region are changing. Due to factors such as increased residential development activity and shifting settlement patterns, the local needs of school communities are also changing. To assist with the mitigation of challenges like enrolment pressures and unbalanced rates of school facility utilization, it is sometimes necessary to undertake an Attendance Area Review (AAR; also referred to as a School Boundary Review).

On June 6, 2023, the Niagara Catholic District School Board of Trustees (the "Board") was presented with the recommendation to initiate an Attendance Area Review for the Blessed Trinity Family of Schools (Elementary Panel). This recommendation was approved at the June 20, 2023 Board meeting and the AAR was set to consider:

- The construction of the New Lincoln (Beamsville) Catholic Elementary School (approved by the Ministry of Education through the 2021 Capital Priorities Grant Program) and the need to establish an attendance area for the school;
- The existing and future enrolment pressures at St. Mark Catholic Elementary School;
- The 10-year enrolment projections for elementary schools within the Blessed Trinity Family of Schools.

In Fall 2023, the AAR process was initiated for the Blessed Trinity Family of Schools (Elementary Panel), and included the following elementary schools:

- Our Lady of Fatima Catholic Elementary School located in Grimsby;
- St. Edward Catholic Elementary School located in Lincoln (Jordan Station);
- St. Joseph Catholic Elementary School located in Grimsby;
- St. John Catholic Elementary School located in Lincoln (Beamsville);
- St. Mark Catholic Elementary School located in Lincoln (Beamsville); and,
- St. Martin Catholic Elementary School located in West Lincoln (Smithville)

The primary purpose of the Attendance Area Review was to define an attendance area for the New Lincoln (Beamsville) Catholic Elementary School in advance of the planned opening of the new school facility. This AAR also need to evaluate and consider additional attendance area changes for elementary schools within the Blessed Trinity Family of Schools in an effort to reduce and/or mitigate current and forecasted enrolment pressures.



BACKGROUND INFORMATION

St. Mark Catholic Elementary School and St. John (Lincoln) Catholic Elementary School are currently overcapacity with student enrolments exceeding school facility capacities. There are fourteen (14) portable classrooms in place across the two sites to assist with providing student accommodation in non-permanent space. Based on current trends and forecasted residential development activity set to occur within this review area, an additional 517 elementary students are expected over the next ten (10) years. In addition to these considerations, Our Lady of Fatima Catholic Elementary School and St. John (Lincoln) Catholic Elementary School are located on sites with constraints. Our Lady of Fatima Catholic Elementary School is only able to accommodate a maximum of six (6) portable classrooms, while St. John (Lincoln) Catholic Elementary School is only able to accommodate a maximum of eight (8) portable classrooms. Without intervention or mitigation strategies, these student accommodation challenges would persist, and likely worsen, across the elementary schools within the Blessed Trinity Family of Schools.

Table 1 on Page 3 outlines existing and projected student enrolment for the elementary schools in the Blessed Trinity Family of Schools.

Figure 1 on Page 3 depicts the existing attendance areas (school boundaries) for the elementary schools in the Blessed Trinity Family of Schools.



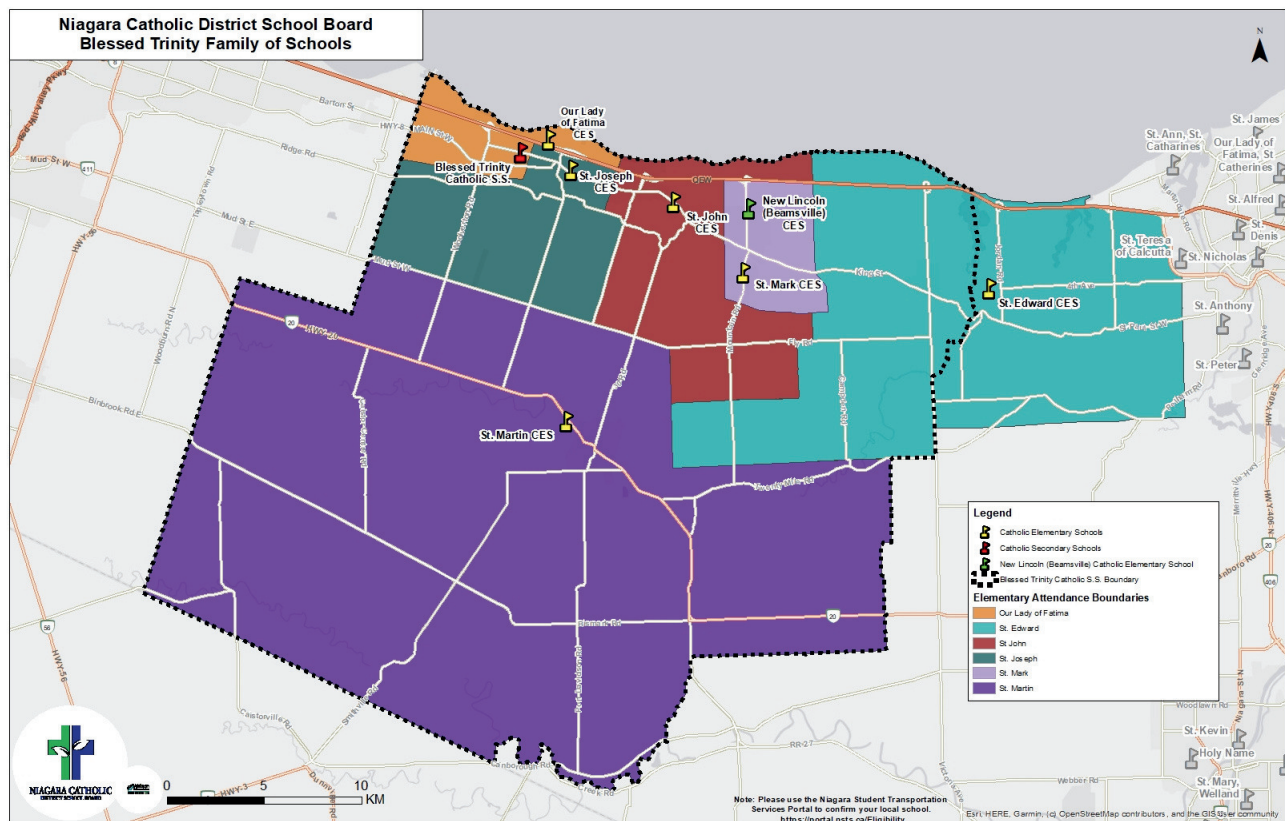
BACKGROUND INFORMATION

Table 1: Blessed Trinity Family of Schools (Elementary Panel) - Status Quo Scenario Current and Projected Student Enrolment, Facility Utilization Rates, and Portable Counts

School	OTG	2023/24		# of Portables	2032/33		Projected # of Portables
		Enrolment	Utilization		Enrolment	Utilization	
Our Lady of Fatima CES	541	529	98%	2	682	126%	6
St Edward CES	190	112	59%	0	169	89%	0
St Joseph CES	262	229	87%	0	257	98%	0
St Mark CES	507	693	137%	9	743	147%	10
St. Martin CES	495	527	106%	3	635	128%	6
St. John CES	329	357	109%	8	478	145%	6
Total	2,324	2,447	105%	22	2,964	128%	29

Note: The number of projected portables is estimated based on the number of pupils over capacity divided by the loading capacity of 23.

Figure 1: Blessed Trinity Family of Schools (Elementary Panel) Existing Attendance Areas



PROCESS

School Attendance Area Review Process

In accordance with Attendance Area Review Policy: 301.3., an Attendance Area Review Committee (AARC or “the Committee”) was established with Administrator and Parent/Guardian representatives from each school involved in the review. The AARC met on October 25, 2023, November 8, 2023, November 29, 2023, and January 24, 2024 to review options and gather community feedback. Public meetings were held on November 15, 2023 and December 13, 2023. Agendas, presentations, and minutes from these meetings are available on Attendance Area Review website, which can be accessed from the following link: <https://niagaracatholic.ca/accommodation-planning/>.

The mandate of the AARC was to:

- Work collaboratively to examine the initial boundary options generated by Senior Administration in consultation with Watson & Associates Economists Ltd., based on enrolment projections, initial feedback, and other relevant data.
- Provide detailed feedback on the initial options, request modifications, and/or suggest additional options.
- Prepare the final report or update of the AARC to be submitted to the Committee of the Whole by February 13, 2024 for information.

At the February 13, 2024 Committee of the Whole Meeting, a motion with the recommendations of the AARC will be presented. The recommendations will outline the preferred options resulting from the AAR process. The recommendations will then be considered by the Board of Trustees at the February 27, 2024 Board Meeting.

Alternatives Options

The Attendance Area Review Committee was presented with alternative options and accommodation solutions outside of the presented final recommendations. Each option was reviewed and evaluated by the Committee. Although some alternative options may have addressed current student accommodation challenges, certain alternative options were not advanced due to the feedback received from the public. The final recommendations for the Attendance Area Review were achieved through extensive discussion and consideration by the Committee. The final recommendations reflect the consensus of the AARC.



COMMITTEE RECOMMENDATION

As of January 24, 2024, the Attendance Area Review Committee recommended the following:

THAT Option B-2, presented at the January 24, 2024 Ad Hoc Attendance Area Review Committee Meeting for the Blessed Trinity Catholic Elementary and Secondary Family of Schools be presented at the February 13, 2024, Committee of the Whole Meeting by Staff as the preferred boundary option.

Option 2-B Proposed Attendance Area Changes

- The attendance area for the New Lincoln (Beamsville) Catholic Elementary School would be bounded by King Street to the South, Mountainview Road to the West, and Tufford Rd to the west.
- St. Edward Catholic Elementary School attendance area be extended into Lincoln along the centreline of Fly Rd.
- St. John (Lincoln) Elementary School attendance area be extended west from Park Road to Mountain Road (north of Elm Tree Road) and from Park Road to Church Road between Ridge Road and Elm Tree Road.
- St. Joseph Catholic Elementary School attendance area be extended north from the Niagara Escarpment to the centreline of Main St (west of Kerman Avenue).

Table 2: Blessed Trinity Family of Schools (Elementary Panel) - Option B-2
Current and Projected Student Enrolment, Facility Utilization Rates, and Portable Counts

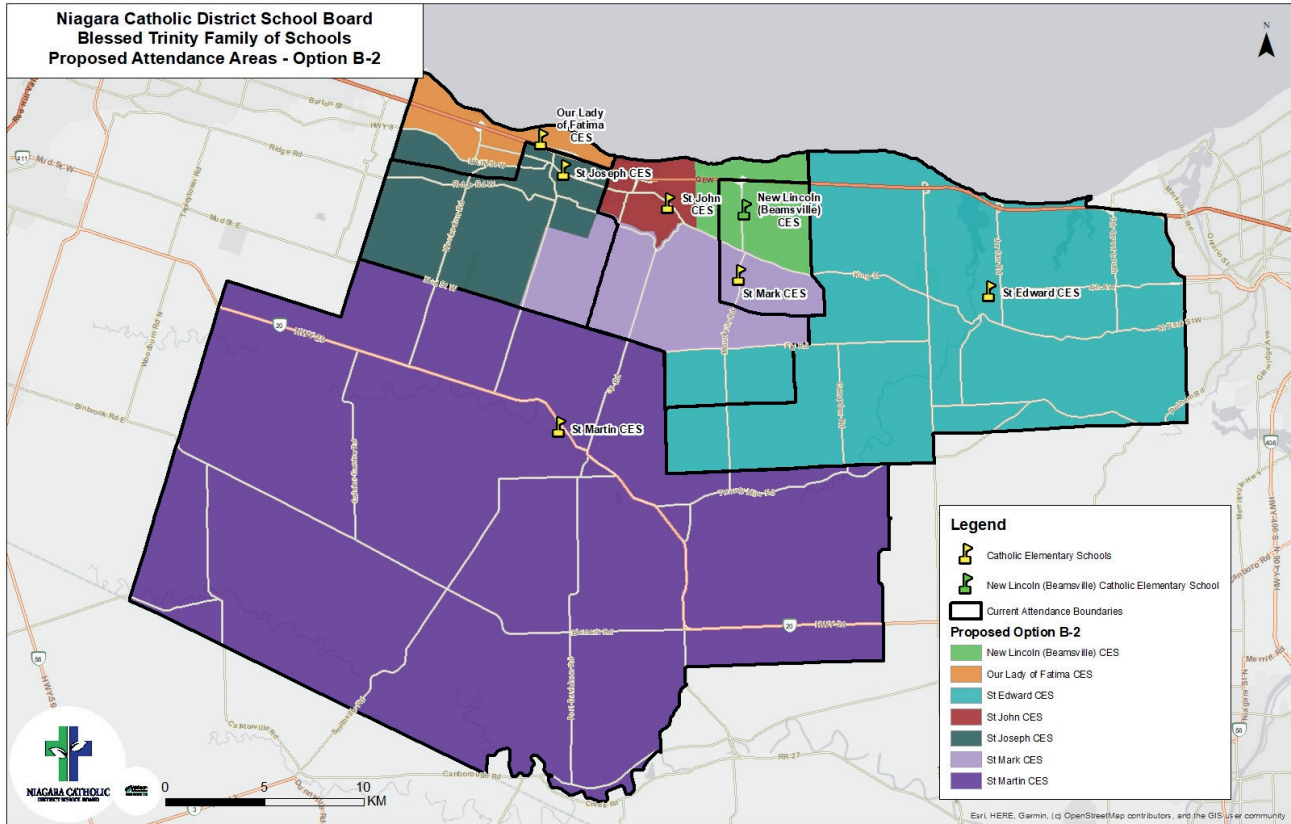
School	OTG	2023/24		# of Portables	2032/33		Projected # of Portables
		Enrolment	Utilization		Enrolment	Utilization	
New Lincoln (Beamsville) CES	421	354	84%	0	430	102%	0
Our Lady of Fatima CES	541	494	91%	2	673	124%	6
St Edward CES	190	115	61%	0	178	94%	0
St Joseph CES	262	209	80%	0	256	98%	0
St Mark CES	507	406	80%	9	408	80%	0
St. Martin CES	495	515	104%	3	599	121%	5
St. John CES	329	338	103%	8	466	142%	6
Total	2,324	2,431	89%	22	3,008	110%	16

Note: The number of projected portables is estimated based on the number of pupils over capacity divided by the loading capacity of 23.



COMMITTEE RECOMMENDATION

**Figure 2: Blessed Trinity Family of Schools (Elementary Panel) - Option B-2
Proposed Attendance Areas**



Option B-2 Legacy of Students

As of January 24, 2024, the Attendance Area Review Committee also recommended the following:

THAT the Legacy Plan consisting of enrolled Grade 7 and 8 students, no siblings and no transportation provided, presented at the January 24, 2024 Ad Hoc Attendance Area Review Committee Meeting for the Blessed Trinity Catholic Elementary and Secondary Family of Schools be presented at the February 13, 2024, Committee of the Whole Meeting by Staff as the preferred legacy plan option.



COMMITTEE RECOMMENDATION

Option B-2 Legacy of Students

An overview of the purpose and role of Legacy Plans was provided to the AARC; the presentation included an explanation of the Board's Admission of Elementary and Secondary Students Policy (Policy 301.1) and Student Transportation Policy (Policy 500.2). Potential risks and impacts were also shared with the AARC regarding sibling considerations, transportation planning, and Out-of-Boundary student requests moving forward.

During consideration of Legacy Plans, an initial motion was brought forward to the Committee which included providing transportation to legacy students. This motion was withdrawn after considerable Committee discussion. The final recommended legacy option, which excludes the provision of transportation, represents the consensus of the Committee.

Risks and Impacts

Changes to student accommodation, including Attendance Area Review, may be associated with real and perceived risks and impacts.

It is recognized that even if implemented, the recommended preferred option (B-2) may not fully address current and future accommodation challenges within the Blessed Trinity Family of Schools (Elementary Panel). Further accommodation measures, reviews, or strategies may be required in the future as these communities continue to grow and change.

Over the long-term (2032/2033), enrolment pressures are likely to re-emerge at St. John Catholic Elementary School and Our Lady of Fatima Catholic Elementary School. In addition, due to existing site constraints at St. John Catholic Elementary School, alternative accommodation strategies may be required to reduce reliance on portable classrooms.



COMMITTEE RECOMMENDATION

Proposed Boundary Descriptions

- New Lincoln (Beamsville) Catholic Elementary School:
 - East: Commencing at the intersection of the centrelines of Tufford Road and King Street, north to Tufford Road and Lake Ontario.
 - North: Lake Ontario and Tufford Road, west to Mountainview Road.
 - West: Following Mountainview Road and Lake Ontario, south along Mountainview Road to the intersection of Mountainview Road and King Street.
 - South: Centreline of King Street between Mountainview Road (west) and Tufford Road (east).
- St Edward Catholic Elementary School (Lincoln, Jordan Station):
 - East: Commencing on the Fifteen Mile Creek to the QEW to Hwy 406 to First Street South (excluding) to
 - South: Pelham Road to the Town Boundary (Lincoln and Pelham and Lincoln and West Lincoln) to
 - West: Town Boundary (Lincoln and West Lincoln) to Fly Road to Spiece Road to Cave Springs Road and its projection (excluding) to King Street (excluding) to Tufford Road (centerline) to
 - North: Lake Ontario to the point of commencement on the Fifteen Mile Creek.
- Note: Designated Secondary School for St. Edward Catholic Elementary School – west of Fifteen Mile Creek and Victoria Avenue is Blessed Trinity Catholic Secondary School and east of the same line is Denis Morris Catholic High School
- St Joseph Catholic Elementary School (Grimsby):
 - East: Commencing on Baker Road North to Central Avenue to Baker Road North and its projection (excluding) to Elm Tree Toad E west to Mountain Rd to Mud Street
 - South: Mud Street (Town Boundary – Grimsby and West Lincoln) to
 - West: the Regional Municipality Boundary (Niagara and Hamilton – Wentworth) to
 - North: Main Street West to Kerman Avenue and its projection to the QEW to the point of commencement on Baker Road North.



COMMITTEE RECOMMENDATION

Proposed Boundary Descriptions

- St Martin Catholic Elementary School (West Lincoln, Smithville):
 - East: Commencing on Moote Road (excluding) to Fifteen Road (excluding) to Rosedene Road (excluding) to Vaughan Road (excluding) to Regional Road 27 (excluding) to Baldwin Road and its projection (excluding) to
 - South: the Welland River to the Township Boundary (West Lincoln and Wainfleet) to the Regional Municipal Boundary (Niagara and Haldimand – Norfolk) to
 - West: Regional Municipal Boundary (Niagara and Hamilton – Wentworth) to
 - North: Township Boundary (West Lincoln and Grimsby and West Lincoln and Lincoln) to the point of commencement on Moote Road.
- St. John Catholic Elementary School (Lincoln, Beamsville):
 - East: Commencing on Mountainview Road (centerline) to King Street to
 - South: Ridge Road E to King Street to
 - West: Baker Road and its projection to Central Avenue (excluding) to Baker Road North (excluding) to
 - North: Lake Ontario to the point of commencement on Tufford Road.
- St Mark Catholic Elementary School (Lincoln, Beamsville):
 - East: Commencing on Tufford Road (centerline) to King Street to Cave Springs Road and its projection to
 - South: Fly Road to Mud Street E to
 - West: Mountain Road to Elm Tree Road E to Church Road to Ridge Road (including) to
 - North: Ridge Road E to King Street.
- Our Lady of Fatima Catholic Elementary School (Grimsby):
 - East: Commencing on Baker Road North (excluding) and its projection to the QEW to Kerman Avenue and its projection (excluding) to
 - South: Main Street to
 - West: the Regional Municipal Boundary (Niagara and Hamilton – Wentworth) to
 - North: Lake Ontario to the point of commencement on Baker Road North.



NEXT STEPS

Transition Planning

Transition planning is an important step to help ensure successful implementation of the outcomes of an Attendance Area Review process. The Niagara Catholic District School Board will work with Principals, Parents/Guardians, and staff to ensure students are supported.

The Niagara Catholic District School Board's Mental Health Team has been consulted and will continue to support and assist students during transition periods. The emotional well-being of all students remains a top priority of the Board.

The recommended attendance area changes would take effect at the time of opening of the New Lincoln (Beamsville) Catholic Elementary School, anticipated for the 2025/2026 school year.



APPENDIX A

Public Engagement



Blessed Trinity Catholic Elementary and Secondary Family of Schools

Ad Hoc Attendance Area Review Public Meeting #1

New Town of Lincoln (Beamsville) Catholic, Our Lady of Fatima Catholic, St. Joseph Catholic, St. Edward Catholic, St. John Catholic, St. Mark Catholic and St. Martin Catholic Elementary Schools

**Wednesday November 15, 2023
5:00 pm**



AGENDA

- A. ROUTINE MATTERS (7:00 p.m. presentation only)
 - Call to Order (Chair)
 - Land Acknowledgement (Gino)
 - Opening Prayer
- B. PRESENTATION
 - Welcome & Introductions (Gino)
 - Project Scope (Clark)
 - Attendance Area Review (Watsons)
 - Existing Boundaries
 - Projections
 - Presentation of Preliminary Options

NOTE: There will be two 10-minute presentations; one at 7:00 p.m., and a second at 8:00 p.m.

- C. PUBLIC OPEN HOUSE
 - Posters will be on display in the gymnasium for the public to view and the project team will be available to answer questions.
- D. ADJOURNMENT at 9:00 p.m.
 - Thank You & Next Steps
 - Formal Call to Adjourn (Chair)



APPENDIX A

Public Engagement



LAND ACKNOWLEDGEMENT

“The Niagara Catholic District School Board wishes to honour the Indigenous people who have been the protectors of this land, known as Turtle Island, for more than ten thousand years.

We begin this meeting by acknowledging the land on which we gather is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish With One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Métis and Inuit peoples and acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous people.”

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OPENING PRAYER

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APPENDIX A

Public Engagement



WELCOME AND INTRODUCTIONS

Ad Hoc Attendance Area Review Committee Members for
Blessed Trinity Catholic Elementary and Secondary Family of Schools

Committee Members

Trustee, Larry Huibers

Trustee, Doug Joyner

Trustee, Jim Marino

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WELCOME AND INTRODUCTIONS

Ad Hoc Attendance Area Review Resources to the Committee for
Blessed Trinity Catholic Elementary and Secondary Family of Schools

Resources to the Committee

Clark Euale, Controller of Facilities Services

Gino Pizzoferrato, Superintendent of Education

Alexsandria Pasquini-Smith, Administrator, Planning & Properties, Facilities Services

Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd.

Josh Valenti, Senior Project Coordinator, Watson & Associates Economists Ltd.

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APPENDIX A

Public Engagement



WELCOME AND INTRODUCTIONS

Ad Hoc Attendance Area Review Committee Members for
Blessed Trinity Catholic Elementary and Secondary Family of Schools

Resources to the Committee

Rosie Araujo, Principal, Our Lady of Fatima CES

Tim Atkinson, Principal, St. Joseph CES

Maria Romano, Principal, St. Edward CES

David Forte, Principal, St. John CES

Jennifer DeCoff, Principal, St. Mark CES

Joe Tornabuono, Principal, St. Martin, CES

Mike Febraro, Catholic School Chair - Our Lady of Fatima Catholic Elementary School

Stephanie Bays, Catholic School Co-Chair - St. Joseph Catholic Elementary School

Leanne Prince, Catholic School Co-Chair - St. Joseph Catholic Elementary School

MJ DiBartolomeo, Catholic School Chair - St. Edward Catholic Elementary School

Lynn Dudok, Catholic School Co-Chair - St. John Catholic Elementary School

Breeann Staibano, Catholic School Co-Chair - St. John Catholic Elementary School

Monica Giammarco, Catholic School Co-Chair - St. Mark Catholic Elementary School

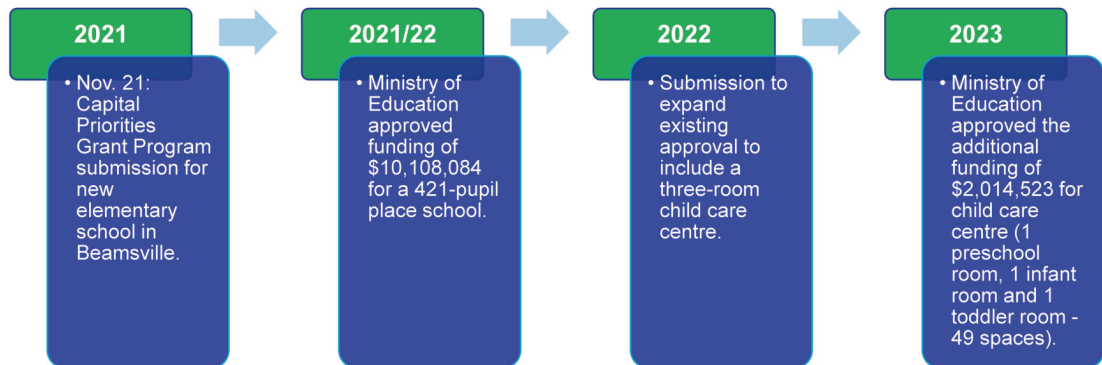
Mychalyna Olwage, Catholic School Co-Chair - St. Mark Catholic Elementary School

Kelly Poletto, Catholic School Chair - St. Martin Catholic Elementary School

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PROJECT SCOPE



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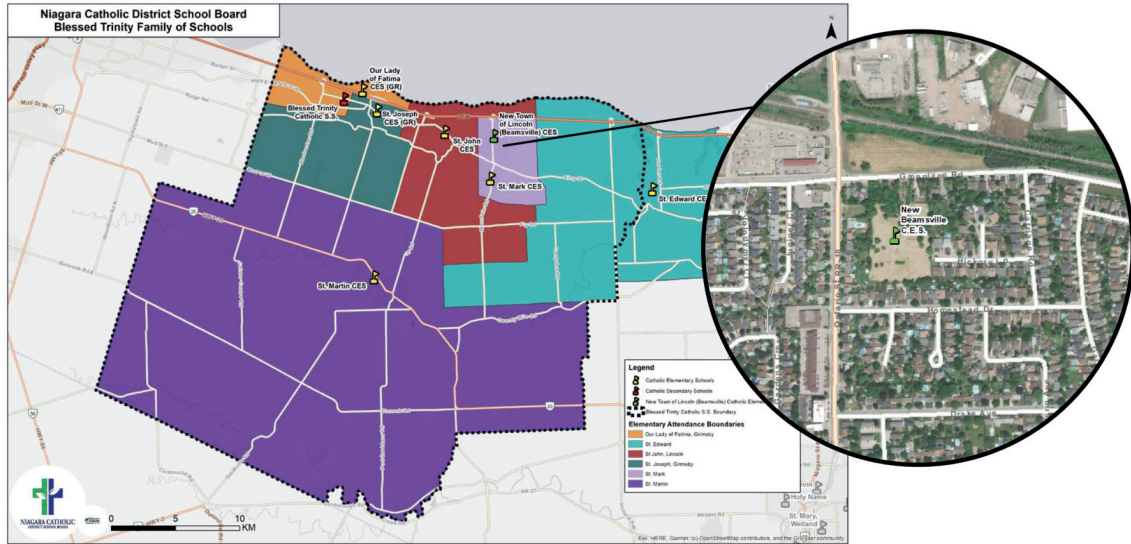


APPENDIX A

Public Engagement



CURRENT ATTENDANCE AREAS



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STATUS QUO

Enrolment and Utilization

School	OTG	Status Quo				Utilization			
		Enrolment							
		2022/23	2023/24	2028/29	2032/33	2022/23	2023/24	2028/29	2032/33
Our Lady of Fatima CES	541	548	529	573	682	101%	98%	106%	126%
St Edward CES	190	114	112	132	169	60%	59%	69%	89%
St Joseph CES	262	234	229	244	257	89%	87%	93%	98%
St Mark CES	507	683	693	712	743	135%	137%	140%	147%
St. Martin CES	495	519	527	563	635	105%	106%	114%	128%
St. John Lincoln CES	329	370	357	397	478	112%	109%	121%	145%
Total	2,324	2,468	2,447	2,621	2,964	106%	105%	113%	128%

Please note: the current 2023/2024 column reflect enrolment as of November 3, 2023.

- St. Mark’s CES is currently over capacity and expected to see additional growth.
- St. Edward CES is currently underutilized and projected to remain under utilized over the next 10-years.
- Our Lady of Fatima CES, St. Martin CES, and St. John CES are all expected to see significant enrolment increases over the next 10-years.

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APPENDIX A

Public Engagement

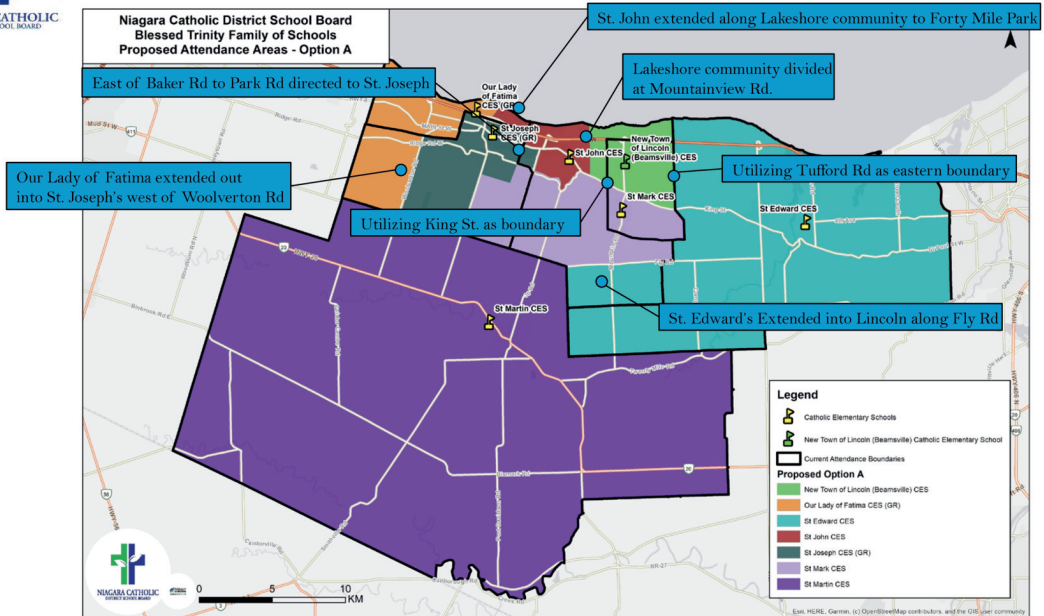


ATTENDANCE AREA OPTIONS FOR CONSIDERATION

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OPTION A - PROPOSED NEW BOUNDARY



APPENDIX A

Public Engagement



OPTION A - PROJECTED ENROLMENTS WITH PROPOSED BOUNDARY CHANGE

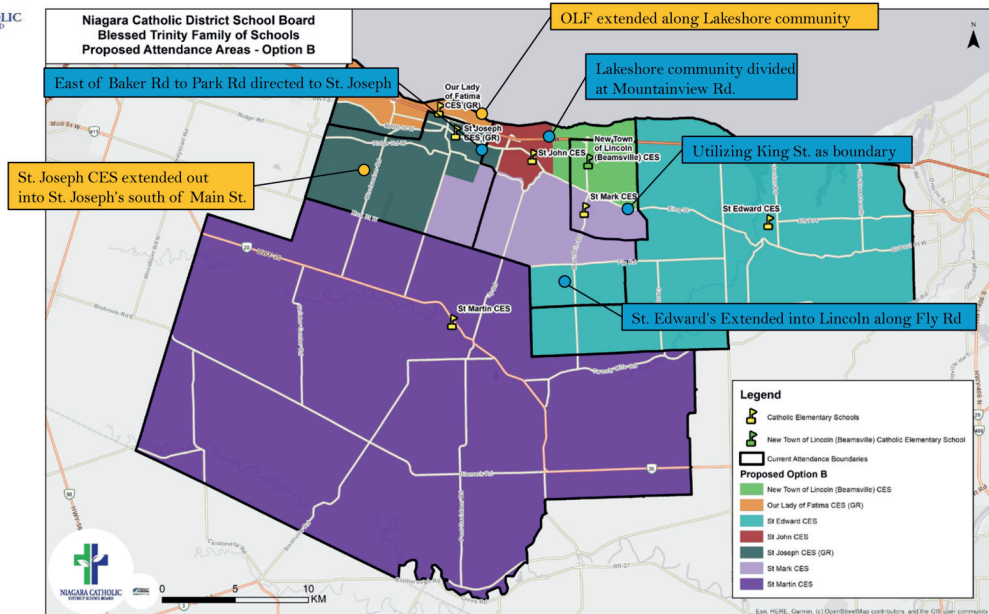
School	OTG	Option A Enrolment				Utilization			
		2022/23	2023/24	2028/29	2032/33	2022/23	2023/24	2028/29	2032/33
New Town of Lincoln (Beamsville) CES	421	358	354	398	430	85%	84%	95%	102%
Our Lady of Fatima CES	541	476	477	549	660	88%	88%	101%	122%
St Edward CES	190	117	115	153	178	62%	61%	80%	94%
St Joseph CES	262	228	224	212	216	87%	85%	81%	82%
St Mark CES	507	403	406	393	408	79%	80%	78%	80%
St. Martin CES	495	504	515	543	599	102%	104%	110%	121%
St. John Lincoln CES	329	369	340	414	510	112%	103%	126%	155%
Total	2,745	2,455	2,431	2,661	3,001	89%	89%	97%	109%

- New Town of Lincoln (Beamsville) CES projected to open at 85-90% utilization, to reach capacity by 2032.
- Our Lady of Fatima CES remains under full capacity over the mid-term, exceeds capacity over long-term.
- St. John CES remains over utilized.

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OPTION B - PROPOSED NEW BOUNDARY



APPENDIX A

Public Engagement



OPTION B - PROJECTED ENROLMENTS WITH PROPOSED BOUNDARY CHANGE

School	OTG	Option B Enrolment				Utilization			
		2022/23	2023/24	2028/29	2032/33	2022/23	2023/24	2028/29	2032/33
New Town of Lincoln (Beamsville) CES	421	358	354	398	430	85%	84%	95%	102%
Our Lady of Fatima CES	541	508	494	559	673	94%	91%	103%	124%
St Edward CES	190	117	115	153	178	62%	61%	80%	94%
St Joseph CES	262	272	269	265	279	104%	103%	101%	107%
St Mark CES	507	403	406	393	408	79%	80%	78%	80%
St. Martin CES	495	504	515	543	599	102%	104%	110%	121%
St. John Lincoln CES	329	293	278	351	443	89%	84%	107%	135%
Total	2,745	2,455	2,431	2,662	3,008	89%	89%	97%	110%

- No Change to New Town of Lincoln (Beamsville) CES
- Our Lady of Fatima CES remains under full capacity over the mid-term, exceeds capacity over long-term.
- St. John CES utilization reduced to 135% over long term.

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School	2023/24 Enrolment				Utilization		
	OTG	Status Quo	Option A	Option B	Status Quo	Option A	Option B
New Town of Lincoln (Beamsville) CES	421	0	354	354	0%	84%	84%
Our Lady of Fatima CES	541	529	477	494	98%	88%	91%
St Edward CES	190	112	115	115	59%	61%	61%
St Joseph CES	262	229	224	269	87%	85%	103%
St Mark CES	507	693	406	406	137%	80%	80%
St. Martin CES	495	527	515	515	106%	104%	104%
St. John Lincoln CES	329	357	340	278	109%	103%	84%
Total	2,745	2,447	2,431	2,431	89%	89%	89%

School	2028/29 Enrolment				Utilization		
	OTG	Status Quo	Option A	Option B	Status Quo	Option A	Option B
New Town of Lincoln (Beamsville) CES	421	0	398	398	0%	95%	95%
Our Lady of Fatima CES	541	573	549	559	106%	101%	103%
St Edward CES	190	132	153	153	69%	80%	80%
St Joseph CES	262	244	212	265	93%	81%	101%
St Mark CES	507	712	393	393	140%	78%	78%
St. Martin CES	495	563	543	543	114%	110%	110%
St. John Lincoln CES	329	397	414	351	121%	126%	107%
Total	2,745	2,621	2,661	2,662	95%	97%	97%

School	2032/33 Enrolment				Utilization		
	OTG	Status Quo	Option A	Option B	Status Quo	Option A	Option B
New Town of Lincoln (Beamsville) CES	421	0	430	430	0%	102%	102%
Our Lady of Fatima CES	541	682	660	673	126%	122%	124%
St Edward CES	190	169	178	178	89%	94%	94%
St Joseph CES	262	257	216	279	98%	82%	107%
St Mark CES	507	743	408	408	147%	80%	80%
St. Martin CES	495	635	599	599	128%	121%	121%
St. John Lincoln CES	329	478	510	443	145%	155%	135%
Total	2,745	2,964	3,001	3,008	108%	109%	110%

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APPENDIX A

Public Engagement



FEEDBACK & QUESTIONS

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FUTURE ACTION

Committee Meeting

Wednesday, November 29, 2023
5:00 p.m.
Catholic Education Centre
427 Rice Road, Welland, ON
Father Burns esc Board Room

Public Meeting

Wednesday, December 13, 2023
7:00 p.m.
Blessed Trinity Catholic Secondary School
145 Livingston Avenue, Grimsby, ON

Committee Meeting

Wednesday, December 13, 2023
Immediately Following Public Meeting
Blessed Trinity Catholic Secondary School
145 Livingston Avenue, Grimsby, ON

Recommendation to the Committee of the Whole

Tuesday, January 16, 2024
6:30 p.m.
Catholic Education Centre
427 Rice Road, Welland, ON
Father Burns esc Board Room

Board Meeting

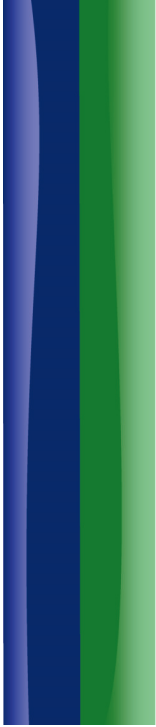
Tuesday, January 30, 2024
6:30 p.m.
Catholic Education Centre
427 Rice Road, Welland, ON
Father Burns esc Board Room

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APPENDIX A

Public Engagement



Questions can be emailed to:
accommodationplanning@ncdsb.com



APPENDIX A

Public Engagement



Blessed Trinity Catholic Elementary and Secondary Family of Schools

Ad Hoc Attendance Area Review Public Meeting #2

New Town of Lincoln (Beamsville) Catholic, Our Lady of Fatima Catholic, St. Joseph Catholic, St. Edward Catholic, St. John Catholic, St. Mark Catholic and St. Martin Catholic Elementary Schools

**Wednesday December 13, 2023
7:00 pm**



AGENDA

- A. ROUTINE MATTERS (7:00 p.m. presentation only)
- Call to Order (Chair)
 - Land Acknowledgement (Gino)
 - Opening Prayer

- B. PRESENTATION
- Welcome & Introductions (Gino)
 - Attendance Area Review (Watsons)
 - Existing Boundaries
 - Projections
 - Proposed Option
 - Legacy Agreements (Gino)
 - Feedback & Questions

NOTE: There will be two presentations; one at 7:00 p.m., and a second at 7:30 p.m.

- C. PUBLIC OPEN HOUSE
- Posters will be on display in the gymnasium for the public to view and the project team will be available to answer questions.

- D. ADJOURNMENT at 8:00 p.m.
- Thank You & Next Steps
 - Formal Call to Adjourn (Chair)

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APPENDIX A

Public Engagement



LAND ACKNOWLEDGEMENT

“The Niagara Catholic District School Board wishes to honour the Indigenous people who have been the protectors of this land, known as Turtle Island, for more than ten thousand years.

We begin this meeting by acknowledging the land on which we gather is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish With One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Métis and Inuit peoples and acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous people.”

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OPENING PRAYER

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APPENDIX A

Public Engagement



WELCOME AND INTRODUCTIONS

Ad Hoc Attendance Area Review Committee Members for
Blessed Trinity Catholic Elementary and Secondary Family of Schools

Committee Members

Trustee, Larry Huibers

Trustee, Doug Joyner

Trustee, Jim Marino

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WELCOME AND INTRODUCTIONS

Ad Hoc Attendance Area Review Resources to the Committee for
Blessed Trinity Catholic Elementary and Secondary Family of Schools

Resources to the Committee

Clark Euale, Controller of Facilities Services

Gino Pizzoferrato, Superintendent of Education

Alexsandria Pasquini-Smith, Administrator, Planning & Properties, Facilities Services

Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd.

Josh Valenti, Senior Project Coordinator, Watson & Associates Economists Ltd.

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APPENDIX A

Public Engagement



WELCOME AND INTRODUCTIONS

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Blessed Trinity Catholic Elementary and Secondary Family of Schools

Resources to the Committee

Rosie Araujo, Principal, Our Lady of Fatima CES

Tim Atkinson, Principal, St. Joseph CES

Maria Romano, Principal, St. Edward CES

David Forte, Principal, St. John CES

Jennifer DeCoff, Principal, St. Mark CES

Joe Tornabuono, Principal, St. Martin, CES

Mike Febraro, Catholic School Chair - Our Lady of Fatima Catholic Elementary School

Stephanie Bays, Catholic School Co-Chair - St. Joseph Catholic Elementary School

Leanne Prince, Catholic School Co-Chair - St. Joseph Catholic Elementary School

MJ DiBartolomeo, Catholic School Chair - St. Edward Catholic Elementary School

Lynn Dudok, Catholic School Co-Chair - St. John Catholic Elementary School

Breeann Staibano, Catholic School Co-Chair - St. John Catholic Elementary School

Monica Giammarco, Catholic School Co-Chair - St. Mark Catholic Elementary School

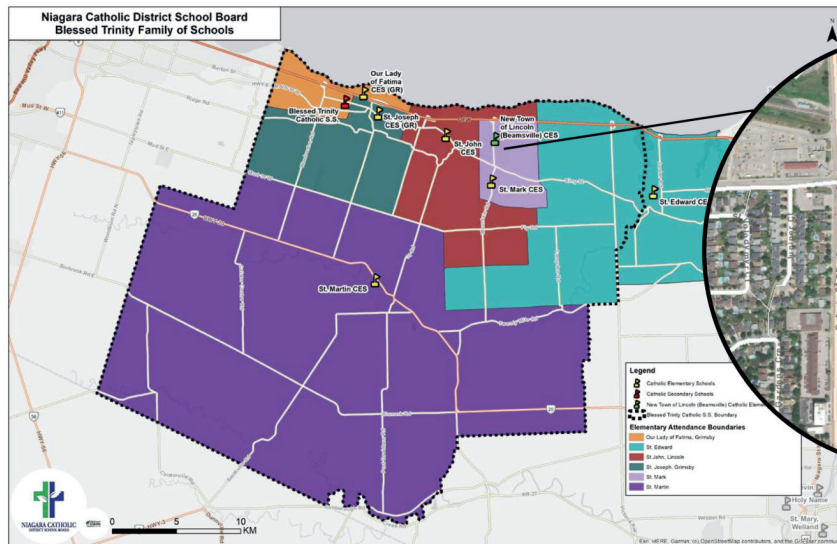
Mychalyna Olwage, Catholic School Co-Chair - St. Mark Catholic Elementary School

Kelly Poletto, Catholic School Chair - St. Martin Catholic Elementary School

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CURRENT ATTENDANCE AREAS



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APPENDIX A

Public Engagement



STATUS QUO

Enrolment and Utilization

School	OTG	Status Quo				Utilization			
		Enrolment							
		2022/23	2023/24	2028/29	2032/33	2022/23	2023/24	2028/29	2032/33
Our Lady of Fatima CES	541	548	529	573	682	101%	98%	106%	126%
St Edward CES	190	114	112	132	169	60%	59%	69%	89%
St Joseph CES	262	234	229	244	257	89%	87%	93%	98%
St Mark CES	507	683	693	712	743	135%	137%	140%	147%
St. Martin CES	495	519	527	563	635	105%	106%	114%	128%
St. John Lincoln CES	329	370	357	397	478	112%	109%	121%	145%
Total	2,324	2,468	2,447	2,621	2,964	106%	105%	113%	128%

Please note: the current 2023/2024 column reflect enrolment as of November 3, 2023.

- St. Mark’s CES is currently over capacity and expected to see additional growth.
- St. Edward CES is currently underutilized and projected to remain under utilized over the next 10-years.
- Our Lady of Fatima CES, St. Martin CES, and St. John CES are all expected to see significant enrolment increases over the next 10-years.

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ATTENDANCE AREA PROPOSED OPTION B

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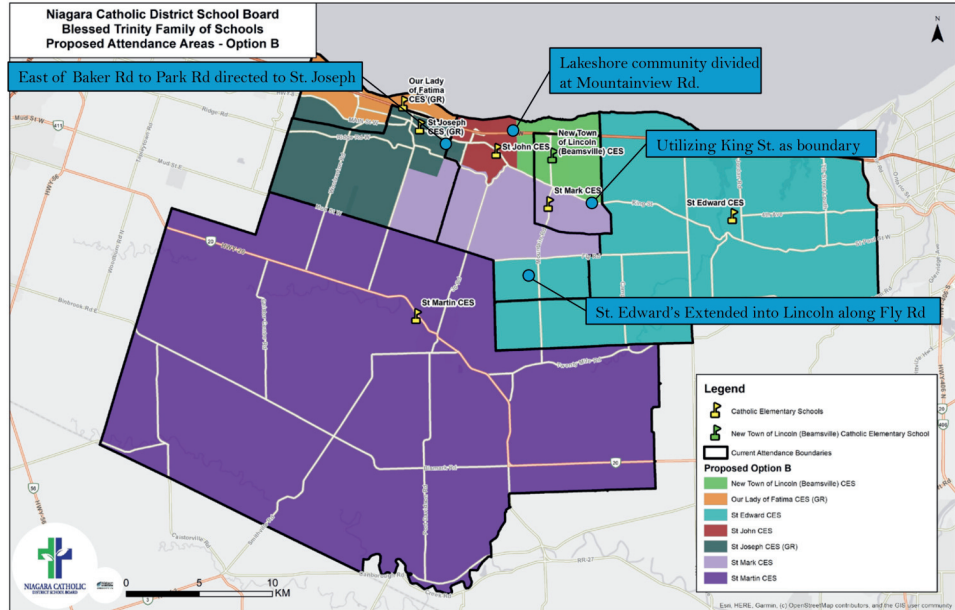


APPENDIX A

Public Engagement



OPTION B - PROPOSED NEW BOUNDARY



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OPTION B - PROJECTED ENROLMENTS WITH PROPOSED BOUNDARY CHANGE

School	OTG	Option B Enrolment				Utilization			
		2022/23	2023/24	2028/29	2032/33	2022/23	2023/24	2028/29	2032/33
New Town of Lincoln (Beamsville) CES	421	358	354	398	430	85%	84%	95%	102%
Our Lady of Fatima CES	541	508	494	559	673	94%	91%	103%	124%
St Edward CES	190	117	115	153	178	62%	61%	80%	94%
St Joseph CES	262	272	269	265	279	104%	103%	101%	107%
St Mark CES	507	403	406	393	408	79%	80%	78%	80%
St. Martin CES	495	504	515	543	599	102%	104%	110%	121%
St. John Lincoln CES	329	293	278	351	443	89%	84%	107%	135%
Total	2,745	2,455	2,431	2,662	3,008	89%	89%	97%	110%

- No Change to New Town of Lincoln (Beamsville) CES
- Our Lady of Fatima CES remains under full capacity over the mid-term, exceeds capacity over long-term.
- St. John CES utilization reduced to 135% over long term.

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APPENDIX A

Public Engagement



School	2023/24 Enrolment			Utilization	
	OTG	Status Quo	Proposed Boundary Option B	Status Quo	Proposed Boundary Option B
	New Town of Lincoln (Beamsville) CES	421	0	354	0%
Our Lady of Fatima CES	541	529	494	98%	91%
St Edward CES	190	112	115	59%	61%
St Joseph CES	262	229	269	87%	103%
St Mark CES	507	693	406	137%	80%
St. Martin CES	495	527	515	106%	104%
St. John Lincoln CES	329	357	278	109%	84%
Total	2,745	2,447	2,431	89%	89%

School	2028/29 Enrolment			Utilization	
	OTG	Status Quo	Proposed Boundary Option B	Status Quo	Proposed Boundary Option B
	New Town of Lincoln (Beamsville) CES	421	0	398	0%
Our Lady of Fatima CES	541	573	559	106%	103%
St Edward CES	190	132	153	69%	80%
St Joseph CES	262	244	265	93%	101%
St Mark CES	507	712	393	140%	78%
St. Martin CES	495	563	543	114%	110%
St. John Lincoln CES	329	397	351	121%	107%
Total	2,745	2,621	2,662	95%	97%

School	2032/33 Enrolment			Utilization	
	OTG	Status Quo	Proposed Boundary Option B	Status Quo	Proposed Boundary Option B
	New Town of Lincoln (Beamsville) CES	421	0	430	0%
Our Lady of Fatima CES	541	682	673	126%	124%
St Edward CES	190	169	178	89%	94%
St Joseph CES	262	257	279	98%	107%
St Mark CES	507	743	408	147%	80%
St. Martin CES	495	635	599	128%	121%
St. John Lincoln CES	329	478	443	145%	135%
Total	2,745	2,964	3,008	108%	110%

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WHAT IS A LEGACY AGREEMENT?

- Legacy agreements are the agreements that Boards enact to allow students to maintain historical agreements/arrangements to override future changes such as boundary adjustments or program changes.
- In terms of best practices, when evaluating several boundary reviews across Ontario, it is common practice to recommend that current grade 7-8 students are considered through a legacy agreement to have the option to remain at their current school. Many school boards also evaluate and consider that younger siblings of legacy students be offered the same provisions.

14

www.niagaracatholic.ca/accommodation-planning/

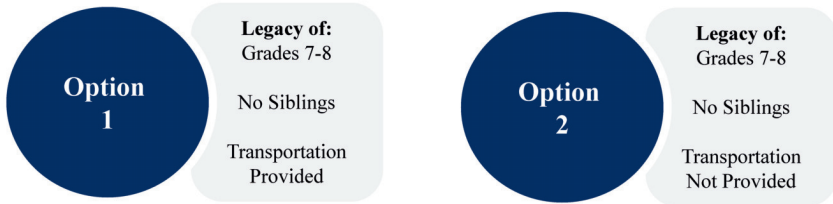


APPENDIX A

Public Engagement



LEGACY AGREEMENTS



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www.niagaracatholic.ca/accommodation-planning/



POTENTIAL CHALLENGES

- Legacy agreements pose a variety of challenges including:
 - Sibling considerations;
 - Resetting current Legacy Agreements; and,
 - Out-of-Boundary Student requests moving forward.

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www.niagaracatholic.ca/accommodation-planning/



APPENDIX A

Public Engagement



FEEDBACK & QUESTIONS

17



FUTURE ACTION

Committee Meeting

Wednesday, December 13, 2023
Immediately Following Public Meeting
Blessed Trinity Catholic Secondary School
145 Livingston Avenue, Grimsby, ON

Recommendation to the Committee of the Whole

Tuesday, January 16, 2024
6:30 p.m.
Catholic Education Centre
427 Rice Road, Welland, ON
Father Burns esc Board Room

Board Meeting

Tuesday, January 30, 2024
6:30 p.m.
Catholic Education Centre
427 Rice Road, Welland, ON
Father Burns esc Board Room

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APPENDIX A

Public Engagement

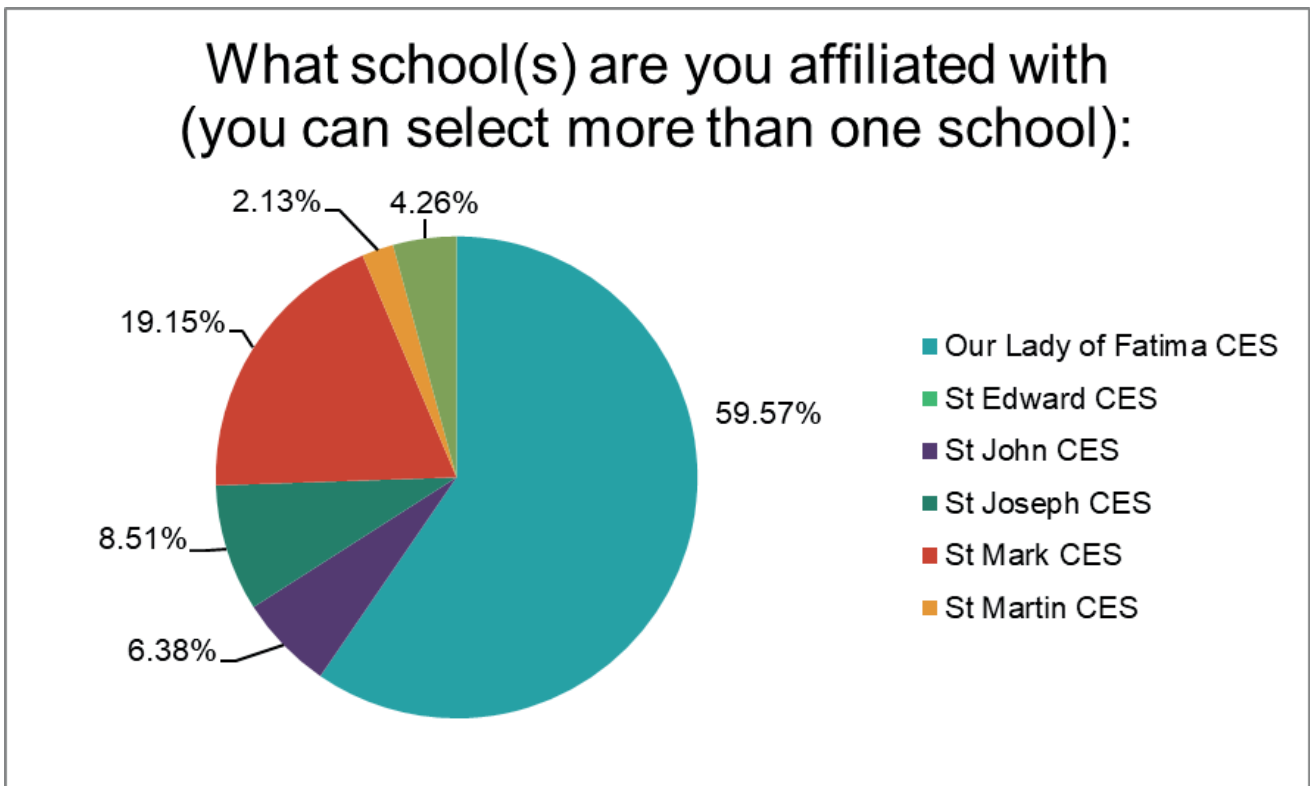
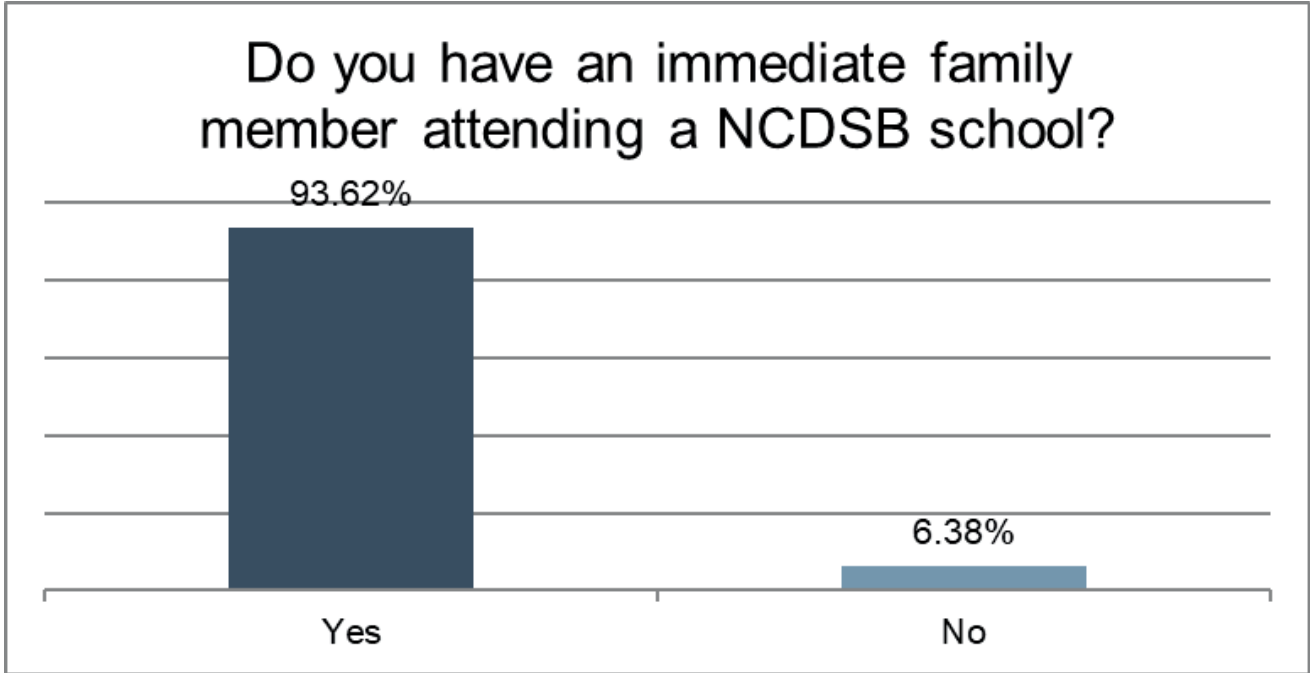


Questions can be emailed to:
accommodationplanning@ncdsb.com



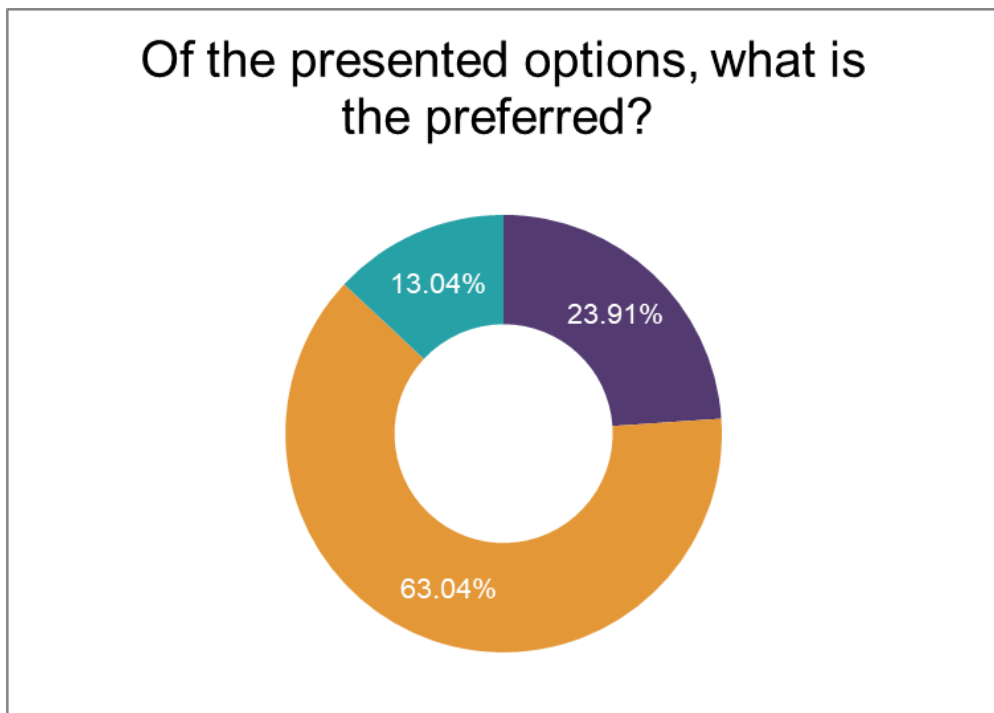
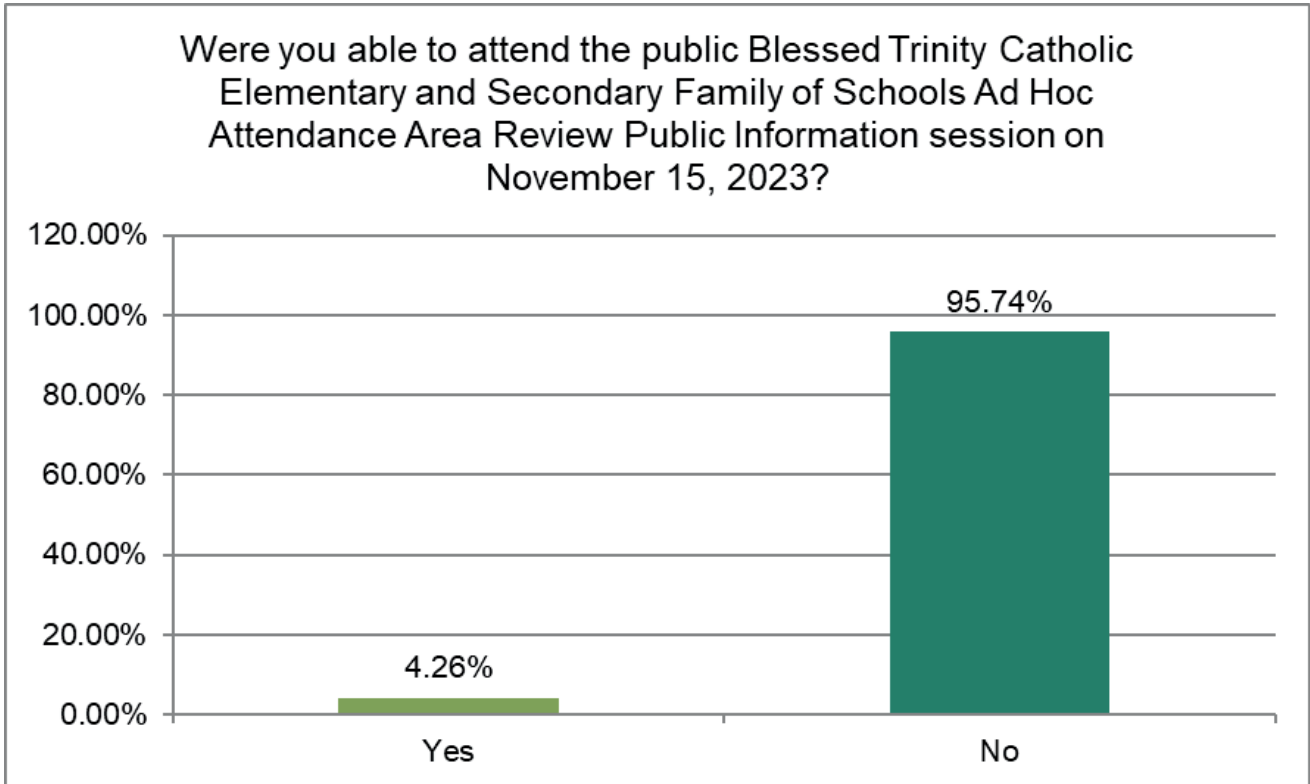
APPENDIX B

Public Engagement Survey Results



APPENDIX B

Public Engagement Survey Results



APPENDIX B

Public Engagement Survey Results

Is there anything else you want Board staff and the consultants to know so that any recommendations truly reflect the interests of the school communities involved?

Repeated Themes:

- Out of boundary students should be included in legacy agreements;
- All students at their current school should be given the option to remain at current school (from parents of St. John and OLOF students);
- Consider student friendships and mental health of students/don't uproot students and disrupt their education.



APPENDIX C

Ad Hoc Attendance Area Review Terms of Reference

D2

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 6, 2023**

PUBLIC SESSION

**TITLE: ATTENDANCE AREA REVIEW – BLESSED TRINITY CATHOLIC
ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the commencement of the Attendance Area Ad Hoc Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools in September 2023. The Ad Hoc Committee will include the establishment of an attendance boundary for the New Beamsville Catholic Elementary School, as well as an attendance area review of the existing Our Lady of Fatima Catholic Elementary School (Grimsby), St. Joseph Catholic Elementary School (Grimsby), St. Edward Catholic Elementary School, St. John Catholic Elementary School, St. Mark Catholic Elementary School, and St. Martin Catholic Elementary School in accordance with the Attendance Area Policy (301.3) and submit recommendations and/or provide a committee update to the January 16, 2024.

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the following Terms of Reference for the Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee:

Establishment of the attendance area for the New Beamsville Catholic Elementary School (located on Greenlane Road, east of Ontario Street); and review and recommend modified attendance area boundaries for Our Lady of Fatima Catholic Elementary School (Grimsby), St. Joseph Catholic Elementary School (Grimsby), St. Edward Catholic Elementary School, St. John Catholic Elementary School, St. Mark Catholic Elementary School, and St. Martin Catholic Elementary School, within the Blessed Trinity Catholic Secondary School – Family of Schools.

Align student enrolment across the Blessed Trinity Catholic Elementary Family of Schools in order to alleviate enrolment pressure.

Prepared by: Clark Euale, Controller of Facilities Services
Gino Pizzoferrato, Superintendent of Education
Alexsandria, Pasquini-Smith, Administrator of Planning & Properties, Facilities Services

Presented by: Clark Euale, Controller of Facilities Services
Gino Pizzoferrato, Superintendent of Education
Alexsandria, Pasquini-Smith, Administrator of Planning & Properties, Facilities Services

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: June 6, 2023



APPENDIX C

Ad Hoc Attendance Area Review Committee Terms of Reference



**REPORT TO THE COMMITTEE OF THE WHOLE
MEETING DATE
JUNE 6, 2023
ATTENDANCE AREA REVIEW – BLESSED TRINITY CATHOLIC
ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS**

BACKGROUND INFORMATION

At the May 24, 2016 Board meeting, the Niagara Catholic District School Board approved the Long Term Accommodation Plan 2016-2021.

The Long Term Accommodation Plan contained a number of recommendations to address accommodation issues that exist throughout the Board. One of the recommendations was to address the growth at the elementary level in the Blessed Trinity Catholic Secondary School Family of Schools through the construction of a new elementary school.

In July of 2020, the Niagara Catholic District School Board entered into an Agreement of Purchase and Sale of 5.53 acres of property located on Greenlane Road in the Town of Lincoln. This purchase was completed on September 24, 2021.

An application for funding of a new school was submitted by board staff through the 2021-2022 Capital Priorities Grant program and on November 23, 2021 the Ministry of Education approved the funding of \$10,108,084 for a 421 pupil place school to be completed no later than 2024-2025. A further application to add a three-room child care centre was submitted by board staff in November 2022 and on April 6, 2023 the Ministry of Education approved the funding of \$2,014,523 for the child care centre. The child care centre consists of one (1) preschool room, one (1) infant room, and one (1) toddler room for a total of forty-nine (49) licensed care spaces.

Currently, Our Lady of Fatima Catholic Elementary School (Grimsby), St. John Catholic Elementary School, St. Mark Catholic Elementary School, and St. Martin Catholic Elementary School are all over capacity and have temporary classrooms (portables) on site. It is anticipated that NCDSB will continue to see enrollment pressures throughout Grimsby and Beamsville within the next ten (10) years.

The addition of a new catholic elementary school requires the establishment of an Attendance Area. In order to establish the attendance area boundary for the New Beamsville Catholic Elementary School and redistribute enrolment across the Blessed Trinity Catholic Family of Schools a number of boundary change options will be investigated.

Terms of Reference

It is recommended that the Terms of Reference for the Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Ad Hoc Committee are to:



APPENDIX C

Ad Hoc Attendance Area Review Committee Terms of Reference

Establishment of the attendance area for the New Beamsville Catholic Elementary School (located on Greenlane Road, east of Ontario Street); and review and recommend modified attendance area boundaries for Our Lady of Fatima Catholic Elementary School (Grimsby), St. Joseph Catholic Elementary School (Grimsby), St. Edward Catholic Elementary School, St. John Catholic Elementary School, St. Mark Catholic Elementary School, and St. Martin Catholic Elementary School, within the Blessed Trinity Catholic Secondary School – Family of Schools.

Align student enrolment across the Blessed Trinity Catholic Elementary Family of Schools in order to alleviate enrolment pressure.

Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee

As approved by the Board on January 31, 2023, the Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee shall be comprised of Trustees Natalia Benoit, Doug Joyner and Jim Marino.

Resources to the Committee will include Clark Euale, Controller of Facilities Services, Alexandria Pasquini-Smith, Administrator, Planning & Properties, Facilities Services, Gino Pizzoferrato, Superintendent of Education – Blessed Trinity Catholic Elementary and Secondary Family of Schools.

The Principals for the Blessed Trinity Catholic Elementary and Secondary Family of Schools will act as a resource to Superintendent Pizzoferrato. Catholic School Council Chairs or designates selected by the Catholic School Councils of the Blessed Trinity Catholic Elementary and Secondary Family of Schools will be invited to participate as a resource to the Committee.

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the commencement of the Attendance Area Ad Hoc Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools in September 2023. The Ad Hoc Committee will include the establishment of an attendance boundary for the New Beamsville Catholic Elementary School, as well as an attendance area review of the existing Our Lady of Fatima Catholic Elementary School (Grimsby), St. Joseph Catholic Elementary School (Grimsby), St. Edward Catholic Elementary School, St. John Catholic Elementary School, St. Mark Catholic Elementary School, and St. Martin Catholic Elementary School in accordance with the Attendance Area Policy (301.3) and submit recommendations and/or provide a committee update to the January 16, 2024.

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APPENDIX C

Ad Hoc Attendance Area Review Committee Terms of Reference

School, and St. Martin Catholic Elementary School, within the Blessed Trinity Catholic Secondary School – Family of Schools.

Align student enrolment across the Blessed Trinity Catholic Elementary Family of Schools in order to alleviate enrolment pressure.

Prepared by: Clark Euale, Controller of Facilities Services
Gino Pizzoferrato, Superintendent of Education
Alessandria Pasquini-Smith, Administrator of Planning & Properties, Facilities Services

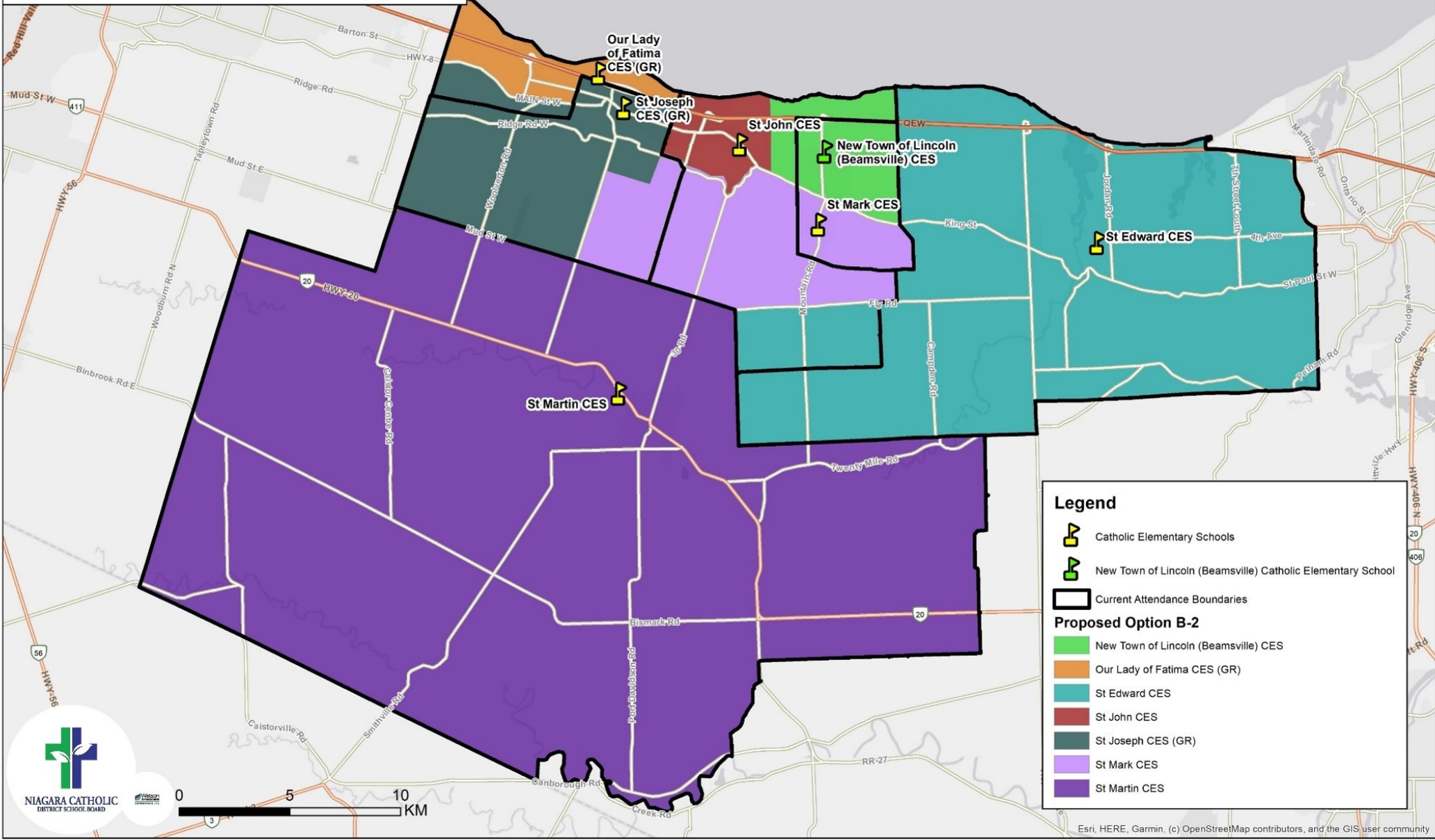
Presented by: Clark Euale, Controller of Facilities Services
Gino Pizzoferrato, Superintendent of Education
Alessandria Pasquini-Smith, Administrator of Planning & Properties, Facilities Services

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: June 6, 2023



Niagara Catholic District School Board
Blessed Trinity Family of Schools
Proposed Attendance Areas - Option B-2



Legend

- Catholic Elementary Schools
- New Town of Lincoln (Beamsville) Catholic Elementary School
- Current Attendance Boundaries

Proposed Option B-2

- New Town of Lincoln (Beamsville) CES
- Our Lady of Fatima CES (GR)
- St Edward CES
- St John CES
- St Joseph CES (GR)
- St Mark CES
- St Martin CES

Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
FEBRUARY 27, 2024**

PUBLIC SESSION

**TITLE: MINUTES OF THE SPECIAL EDUCATION ADVISORY
COMMITTEE (SEAC) MEETING OF
JANUARY 10, 2024**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Minutes of the Special Education Advisory Committee (SEAC) Meeting of January 10, 2024 as presented for information.



**MINUTES OF THE
 SPECIAL EDUCATION ADVISORY COMMITTEE MEETING**

**WEDNESDAY, JANUARY 10, 2024
 6:30 PM**

Virtual Meeting in Compliance with Education Act Section 207 and
 Ontario Regulation 463/97 Section 5.1 (2)

PUBLIC ACCESS LIVE STREAM LINK
<https://niagaracatholic.ca/meetings-livestream/>

ROUTINE MATTERS

1. Land Acknowledgement – Susy Welsh

*Introduction:
 The Niagara Catholic District School Board wishes to honour the Indigenous people who have been the protectors of this land, known as Turtle Island, for more than ten thousand years.
 We begin this meeting by acknowledging the land on which we gather is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish With One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Métis and Inuit peoples and acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous people.*

2. Opening Prayer – Chair Somma

3. Roll Call

Roll Call Members	Affiliations	Yes	Excused
Somma, Monique	Community Living (Welland/Pelham) - CHAIR	x	
Cipriano, Madeline	Learning Disabilities Association of Niagara Region	x	
Maxwell, Michelle	Niagara Children’s Centre	x	
T.B.D.	Pathstone Mental Health	-	
Andrea Pede	Down Syndrome Niagara	x	
Attree, Alexandria	Autism Ontario Niagara Region		x
T.B.D.	Indigenous Representative	-	

T.B.D.	Mainstream	-	
Smith, Rita	Community Living (Port Colborne/Wainfleet)	x	
Wilson, Alyson	Bethesda Services	x	
Donato, Krystine	Community Representative		x
Joyner, Doug	Trustee of the Board		x
Marino, Jim	Trustee of the Board	x	
Cipriano, Camillo	Director of Education	x	
Filice, Adele	Principal, Secondary	x	
Walsh, Susy	Principal, Elementary	x	
Pizzoferrato, Gino	Superintendent of Education	x	
Alli, Babra	Student Senate Representative		x
Di Gioia, Jim	Coordinator of Student Support		x
Giancola, Danny	Coordinator of Student Support		x
Criddle, Ann Marie	Coordinator of Student Support	x	

Observers	Affiliations	Yes	Excused
Keigan, Kelly	Speech-Language Pathologist	x	
Brochu, Grace	Student Support Facilitator	x	
Nemcko, Julia	Behaviour Analyst	x	
Mancuso, Vince	Behaviour Resource Teacher	x	
Bailey, Babette	Teacher of the Deaf/Hard of Hearing		x
Hornick, Tina	Special Initiative Teacher	x	
Loughhead, Brooke	ABA Lead	x	
Davies, Elizabeth	Administrative Assistant/Recording Secretary	x	

4. Approval of the Agenda

Moved by: Alyson

Seconded by: Madeline

5. Declaration of Conflict of Interest

No disclosure of interest was declared with any items on the agenda.

6. Approval of Minutes of the Special Education Advisory Committee Meeting of December 6, 2023.

Moved by: Trustee Marino

Seconded by: Madeline

B. PRESENTATIONS

1. Pathways to Potential – Ann Marie Criddle – Student Support Coordinator Niagara Catholic

C. AGENDA ITEMS

1. Chair's Report – Chair Somma

Welcome back! I feel energized as we enter the new year and continue the work of our committee that aims to support the excellent work Niagara Catholic does each day to support the children and families that our organizations serve. Upcoming we look forward to the role out of a goal 2 outcome to have community organization information shared through school newsletters beginning in February. Also, the continued work of the special education staff and school principals regarding goal 2 and improved transition for students namely from elementary to secondary but also beyond. We also look forward to the great work of the accessibility committee and partnerships that are being developed with other community organizations which only enhances the school experiences of all children in Niagara Catholic.

Purpose of SEAC

- Help advocate for students with special-education needs by reviewing board policies and practices that impact our students
- Play a vital role in the delivery and development of special-education programs and services
- SEAC Members are able to make recommendations about any matter that affects the establishment, the development, and delivery of special-education programs/services
 - Regarding these recommendations, SEAC members should be given an opportunity to be heard by the board and before any committee of the board to which the recommendations pertain to.

Membership Roles & Responsibilities

- To Review the annual Special Education Plan
- Special Education Plan Checklist (Ministry mandated)
- Special Education Budget review
- Involved in identifying budget priorities
- Board Improvement Plan for Student Achievement
- Indicators and measures documented to support student achievement and needs. SEAC may be involved in development of BIPSA goals or review of document

Useful Resources:

- PAAC on SEAC: Effective Practices Manual – <http://www.paac-seac.ca/wp-content/uploads/PAAC-on-SEAC-Effective-Practices-Handbook-2016-Oct-12-2016-FINAL.pdf>
- PAAC on SEAC: Funding Resource Guide – <http://www.paac-seac.ca/wp-content/uploads/PAAC-on-SEAC-Funding-Resource-Guide-2021-.pdf>
- PAAC on SEAC: SEAC Annual Calendar - <http://www.paac-seac.ca/paac-on-seac-annual-calendar-2020-2021/>

- SEAC Regulations –
https://www.ontario.ca/laws/regulation/970464?_ga=2.234502750.1931620326.1646683090-302171904.1646683090
- SEAC Handbook Example –
https://p14cdn4static.sharpschool.com/UserFiles/Servers/Server_210898/File/Elementary/Special%20Education/SEAC-Handbook%20-%20Copy.pdf

2. Accessibility Committee Update – Chair Somma

The Rick Hansen Foundation's Educator Inclusion & Accessibility E-Learning Course was offered to interested staff in December 2023 (over 50 registrants participated)

The committee received **\$140,000 grant** to continue with accessibility awareness initiatives within the school board community. They have identified 3 goals:

- 1. Continued momentum from 2023 All Access HOME events** - The 2022/2023 school year accessibility events and initiatives were overwhelmingly positive. Students, Educators and Community Partners shared that their experiences helped them gain a better understanding about disability, inclusion and accessibility, and what their role can be in our community moving forward.
- 2. Reach a further audience (secondary)**- This year we are looking at involving the secondary students in an experiential day to provide a similar experience had by the elementary students. As well as additional in school events for the special education classrooms.
- 3. Build capacity and awareness within Niagara Catholic schools and community**- Continuing to raise awareness, recognition and understanding of barriers that affect our students and will empower individuals to make a difference for others in the most meaningful ways.

Events in the planning stages:

Evening Accessibility Event - April 15 2024, Holiday Inn St. Cath (tentative)- for parents, educators and community partners

All Access HOME (Helping to Open Minds Encounter) Secondary Student Conference- April 16, 2024- Approximately 20-30 secondary students from each high school (grades 9 -12)

Educational Assistant PA Days - June 7 and 27- Elementary and Secondary EA's and Intervenors

Aiden Lee - Art From the Heart- March 2024- Secondary Special Education Classes • 8 High Schools

A Youth Accessibility Ambassador (YAAs) Day- Adapted Sports- TBD

Movie Night - Kick off Accessibility Week - TBD

3. **Goal #2 Update** – Michelle Maxwell

Improve/promote access to services outside of the school board and organizations including paraprofessionals and government funding options

This is for students, parents, teachers – everyone – so they can understand what options they have in the Niagara Region.

We have created an *Use of Information* form for agency use to stream line and centralize everything and share with our schools so they can share the information in their newsletters, on social media, etc. Each month a different agency is featured.

The Niagara Children’s Centre will provide the first report for February 2024.

Gino’s office will connect with communications officer for consistency to send to each of our schools.

Agency Information Form - <https://forms.gle/BzSdMLRerHdKZHS07>

4. **Minister’s Advisory Council on Special Education (MACSE)** – Superintendent Pizzoferato
Reported under Student Support Section F3

D. AGENCY REPORTS

Learning Disabilities Association of Niagara Region – Madeline Cipriano

Programs begin the week of January 29th. Spots still available in BEST, and our Student/Parent Socials (information can be found on our website: <https://ldaniagara.org/>). We will be running our Trivia Night on March 22nd and our Appreciation Event on April 5th. Madeline will be going on maternity leave following the June meeting.

Niagara Children’s Centre – Michelle Maxwell

1. We have been extremely busy over the last two months, with the launch of a brand new Electronic Health Record system taking up a lot of time and energy. We also underwent Accreditation in early December and look forward to the results of that survey.

2. The Centre has officially launched the SBRS OT Tiered Model Pilot with Niagara Catholic in 10 Schools. We are really excited about the opportunity to partner with the Board, and so far have received positive feedback from teachers and school staff who are getting started.

3. We are participating in a new Transition to School season as our staff prepare to support our clients through their entry into Kindergarten across the region. We look forward to helping our families have a successful transition into school!

4. We continue to have a variety of family opportunities at the Centre this Winter into Spring, including some great information sessions for families around the preschool to school transition and preparing for summer. We encourage our community partners and families to keep an eye on our Event Calendar on our Website for some of these opportunities and share them:

<https://niagarachildrenscentre.com/calendar>

Pathstone Mental Health – Vacant

N/A

Down Syndrome Niagara –Andrea Pede

World Down Syndrome Day – Thursday, March 21st, 2024

World Down Syndrome Day is of utmost significance as it contributes to the global awareness of Down

syndrome, a generic condition with an estimated occurrence ranging from 1 in 1,000 to 1 in 1,100 live

births worldwide. This day is dedicated to promoting inclusion, understanding, and acceptance of people

with Down syndrome. There are societal stereotypes that people with Down syndrome face every single

day, and it is critical for organizations to highlight the capabilities, achievements, unique perspectives, and life experiences of these beautiful individuals.

The #LotsOfSocks campaign serves as a World Down Syndrome Day initiative, aiming to spark conversations. When someone asks about your socks, “I’m wearing them to raise awareness of Down

syndrome”. Choose socks that are patterned, mismatched, or colourful, to let people know that you

support World Down Syndrome Day!

2. DSN Trivia Night – Saturday, March 23rd, 2024

Gather your friends, family, and colleagues for an unforgettable evening filled with brain-teasing questions, laughter, and friendly competition. Test your knowledge across a variety of categories, from pop culture to history, and compete for some fantastic prizes!

More details to come!

Important Items:

1. Childcare Accessibility:

For many of our local members, including parents of children with Down syndrome from other regions,

finding childcare is extremely difficult. Childcare spots are disproportionately scarce for children with

disabilities. The responsibility is frequently attributed to insufficient funding from the provincial government, a shortage of childcare workers, and lengthy waitlists where a child's numerical order cannot be identified, as numerous factors come into play during the registration process.

The struggle is real and emotionally taxing for dual income families whose alternative options are very limited.

The following CBC article underscores the necessity for both the province and boards to guarantee the

inclusion or prioritization of children with disabilities in accessing childcare services.

<https://www.cbc.ca/news/canada/hamilton/down-syndrome-child-care-1.7030417>

Child Care staffing issues with Down Syndrome Children. CBC featured an online article.

<https://www.cbc.ca/news/canada/hamilton/down-syndrome-child-care-1.7030417>

Autism Ontario Niagara Region - Alexandria Attree

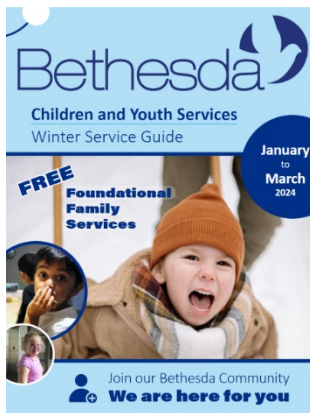
N/A

Mainstream – Vacant

N/A

Bethesda Services – Alyson Wilson

Bethesda offers a variety of different **Foundational Family Services and Supports** that are available to families registered with the Ontario Autism Program or Children’s Behaviour Services.



Our latest Service Guide can be found on our website - <https://bethesdaservices.com/en/youth/home>. All of the services are free and immediately available to families! Services include:

- Caregiver and Youth Workshops
- Social Recreational Groups
- Clinical Group Services
- Family Activities and Community Events
- Family and Sibling Support Groups
- Brief Consultation Services (SLP, OT, ABA and Mental Health Services)

For more information about the services offered at Bethesda, please contact our Service Coordinators at (905) 684-6918, ext. 170

or serviceinfo@bethesdaservices.com.

Bethesda and the Niagara Children’s Centre will be working together to serve 90 children across five classrooms through the Ontario Autism Program’s **Entry to School Program (ETS)**. The next program is scheduled to start the first week of March and will run through to the end of August. We are currently working closely with families to complete intakes and help families prepare to start the program in March 2024.

Entry to School (ETS) is a six-month curriculum-based service that helps prepare children to enter kindergarten or grade 1 for the first time. Children received up to 15 hours a week of interdisciplinary group service. The team prepared Integrated Transition to School Reports that were shared with caregivers and school staff. The ETS Program also includes consultations to families and educators to help support the child’s transition to school throughout the first term. Consultations from members of the Interdisciplinary team are still available. Educators can request consultations by emailing entrytoschool@bethesdaservices.com.

A special thank you to Julia Nemko for joining Bethesda’s staff appreciation day on December 22nd. Julia shared kind feedback with our team and highlighted the value of our collaboration with school partners.

Community Living (Port Colborne/Wainfleet) – Rita Smith

One of our biggest issues we are currently encountering is trying to find spaces for individuals who require group living or residential support because they have extreme aggressive behaviour. The St Catharines hospital currently has 12 individuals living in psych ward at hospital. We are working on how to better support these individuals.

On a positive note we had some sponsors who helped us over Christmas – Meridian helped with Christmas gifts for kids, Little Ceasars pizza donated pizza and gift certificates, etc.

Community Living (Welland/Pelham) – Monique Somma

The library tutoring program is halfway through their first session. There are 16 students enrolled and

2 of those students come on both days. It was advertised at both the catholic and public school boards and Community Living. It runs out of the main branch one night and the second night at Diamond Trail.

E. STUDENT REPORT

Student Senate Representative - Babra

N/A

F. STAFF REPORTS

Secondary Principal – A. Felice

Holy Cross hosting Valentine Day celebration for our Special Education students on February 13th. All secondary schools invited. Transportation will be provided.

2. Elementary Principal – S. Walsh

Any conversations that put students at the centre are welcomed.

Elementary schools working with self-advocacy to review IEP going out in term 2. Reassessing students to determine which changes need to be made.

If ever a family feels frustrated, we want to know so we can take care of our students. Please encourage them to bring their concerns to us. It only benefits the students.

It is difficult to come to this table with a report. I struggle with what to share so I am giving you homework. If you ever wonder what happens at the elementary level I will bring it to the table to share.

3. Student Support Department - Superintendent Pizzoferrato

MACSE Form – Superintendent Pizzoferrato

The SEAC Committee did an awesome job with the Ministry Advisory Council for Special Education. Your responses were very comprehensive. I thank you for how much you put into making sure that we took full advantage of this opportunity.

This opportunity exists again. You have received a copy of the MACSE survey on the meeting notice. If you could look at it over the next week and return it to my office, that will give the coordinators time to collate all the information.

Department Structure Update will be provided at our next meeting

Ann Marie Criddle

January Educational Resource Teacher and Special Education Classroom Teacher meeting

will be held January 24th at Our Lady of the Holy Rosary in Thorold for the morning session and the Pope Francis site in the afternoon. This meeting will be specifically for elementary staff. The morning will focus on providing an introduction of the new electronic IEP, and the afternoon will have Elementary ERT's and Student Support Department staff completing the physical portion of their BMS certification. Secondary ERTs and Secondary Special Education Classroom Teachers are scheduled to complete their BMS certification at the end of the month.

January / February Gifted module

An upcoming Gifted module will focus on collaboration, communication and teamwork skills through various activities, including a faith-based Escape Room and an “Amazing Race” activity. Students will examine the importance of teamwork and Catholic servant-leadership as followers of Christ as well as ways they can continue to strengthen these skills through service projects at their schools.

BMS Certification

Our Educational Assistants, Early Child Educators, Library Technicians and Child and Youth Workers are receiving training this month. The Theory portion of BMS training for employee groups including principals, vice principals, educational resource teachers, secondary special education classroom teachers and Student Support Staff is complete. The physical portion to complete certification will continue into the end of January. Thanks are extended to all who facilitated and participated in the training sessions.

Lexia PowerUp

Throughout November Professional Learning Sessions were offered virtually to assist staff with continued implementation of this reading program, including data interpretation. These recorded sessions are now available for staff to access via pre-recorded webinars through the end of the school year.

G. TRUSTEE REPORTS – Trustee Marino

I would like to relate to you a good news story which I believe reflects the true spirit of Christmas, and is an excellent example of a caring and charitable quality derived from having had a Catholic school education.

I learned that a separate school supporter grandmother who will remain anonymous has a grand-daughter in one of our elementary schools petitioned some of her friends for donations of personal care items and cash so that she could arrange gifts for students and their families who may have needed some joy at Christmas. She put together 25 gift bags valued at \$65.00 each which were delivered to students in need in various schools and she also collected an additional \$1,150 in cash which purchased 23 food gift cards for families requiring assistance. These were also delivered to various schools.

I also learned that this same grandmother on Christmas night prepared 6 hot turkey and ham Christmas dinners and had two of her family members tour the streets of Niagara Falls to give them to homeless people. I am told that the recipients were delighted and very grateful, and there were tears of thankfulness.

The grandmother is an elementary and secondary school product of the Niagara Catholic District School Board system and obviously was taught and practices the act of charity.

I'm sure the grand-daughter was greatly impressed and hopefully influenced by her grandmother's act of kindness and learned the lesson of lending a helping hand to those in need.

H. NCPIC REPORT – N/A

I. NOTICES OF MOTION

N/A

J. INFORMATION ITEMS

N/A

K. MOMENT OF SILENCE / REFLECTION OF LIFE

L. NEXT MEETING

Wednesday, February 7, 2024 at 6:30 pm

M. ADJOURNMENT:

Motion to Adjourn: Chair Somma

Seconded by: Madeline